



Happy Valley Elementary School District  
Board of Trustees

**Regular Board Meeting Minutes**

March 9, 2021

Happy Valley Elementary Library – 6:25 p.m. (Open Session) Elementary Library 6:30 p.m. (Closed Session)  
7:00 p.m. (Open Session) Elementary Cafeteria for Student & Staff Presentations; remainder of meeting  
to be held in the Elementary Library  
17480 Palm Avenue, Anderson, CA 96007

Public is invited to attend by Zoom at:

<https://hvusd-net.zoom.us/j/88663769116?pwd=TnhRemtuL2tTaGJJUit1WUZxVmNWZz09>

Meeting ID: 886 6376 9116  
Passcode: sH24UL

**OPEN SESSION – 6:25 p.m. Elementary Library**

**CLOSED SESSION – 6:30 p.m. Elementary Library**

**\*\*\*DUE TO MISCOMMUNICATION, CLOSED SESSION DID NOT OCCUR UNTIL AFTER OPEN SESSION. THE BOARD MEETING STARTED WITH REGULAR SESSION AT 7:00 P.M. IN THE ELEMENTARY CAFETERIA.**

**OPEN SESSION – 7:00 p.m. Elementary Cafeteria**

- 1.0 **Call to Order @ 7:04 p.m.**
- 2.0 **Roll Call** – Tim Garman, Cheryl Frazer, Carla Perry, Ben Swim – Present
- 3.0 **Pledge of Allegiance** - led by Tim Garman
- 4.0 **Approval of Agenda** –

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 4-0 to approve the agenda.

- 5.0 **Presentation** – Students & Staff

Students: Devin McCraney; Jaxon Martini; Trinity Ruberto; Logan Wert  
Staff: Kathy Borders; Sandi Garcia; Shannon Spencer; Robin Barrie; Larra Snyder; Shelly Craig; Karen Maki; Doug O'Brien

**\*\*\*Open Session will continue at this time in the Elementary Library. Audience is encouraged to continue participation by Zoom.**

**6.0 Communications to the Board – None**

**7.0 Public Comment** – The Public may address the board at this time. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. Public comment is limited to a maximum of 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

7.1 Public Comment Session Opened @ 7:53 p.m.

7.2 Persons wishing to address the Board – Items on the Agenda – None

7.3 Persons wishing to address the Board – Items not on the Agenda – None

7.4 Public Comment Session Closed @ 7:53 p.m.

**8.0 Consent Agenda** - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. **Board Members may request that an item be removed from the Consent Agenda for later discussion.**

8.1 Approval of Minutes for Regular Board Meeting February 9, 2021 and Special Board Meeting February 25, 2021

8.2 Approval of Warrants February 1 – 28, 2021

On a motion by Ben Swim, seconded by Carla Perry, the board voted 4-0 to approve the Consent Agenda.

**9.0 Personnel:** None to Report

**10.0 Discussion/Action Items**

10.1 Discussion/Action: Approval of Second Interim Budget 2020/2021

Beth Roberts gave an overview of the budget to the board and explained the changes from First Interim to Second Interim. Ms. Roberts recommended the board approve the 2020/2021 First Interim Budget with a positive certification.

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 4-0 to approve the Second Interim Budget with a positive certification.

10.2 Discussion/Action: Approve 2020/2021 Consolidated Application – Winter Release

On a motion by Ben Swim, seconded by Cheryl Frazer, the board voted 4-0 to approve the 2020/2021 Consolidated Application.

10.3 Discussion/Action: Approve 2020/2021 Classified Seniority List

On a motion by Ben Swim, seconded by Cheryl Frazer, the board voted 4-0 to approve the 2020/2021 Classified Seniority List.

10.4 Discussion/Action: Approve Resolution #21-10 – Intention to Layoff/Dismiss Classified Positions

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 4-0 to approve Resolution #21-10.

10.5 Discussion/Action: Approve MOU w/Bargaining Units Regarding One-time Compensation

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 4-0 to approve the MOU for one-time compensation.

10.6 Discussion/Action: Approve Contract w/Fiscal Auditors for 2021/2022 – 2023/2024

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 4-0 to approve the contract for Fiscal Audit Services.

10.7 Discussion/Action: Approval of 2021/2022 School Year Calendar

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 4-0 to approve the 2021/2022 School Year Calendar

10.8 Discussion/Action: Approve Resolution #21-11 - Lincoln's Day Observance

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 4-0 to approve Resolution #21-11.

10.9 Discussion/Action: Approve 2020-21 Calendar Revision – Addition of Two (2) Additional Minimum Days: April 2<sup>nd</sup> and June 7<sup>th</sup>

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 4-0 to approve Addition of Two (2) Additional Minimum Days: April 2<sup>nd</sup> and June 7<sup>th</sup>

10.10 Discussion/Action: Approve Time and Place for Special Board Meeting, April 3, 2021 – Superintendent/Principal Interviews

On a motion by Carla Perry, seconded by Ben Swim, the board voted 4-0 to hold the Superintendent/Principal interviews at the District Office on Saturday, April 3<sup>rd</sup> from 8:00 a.m. – 4:00 a.m.

10.11 Discussion/Action: Approve Time and Place for Special Board Meeting on June 9<sup>th</sup>, 2021

On a motion by Carla Perry, seconded by Ben Swim, the board voted 4-0 to hold the June 9<sup>th</sup> Special Board meeting in the Elementary Library at 6:00 p.m.

10.12 Discussion: Date, Time, and Place for Paper Screening of Superintendent/Principal

Paper screening will take place at the District Office on the following dates:

Thursday, March 25<sup>th</sup> @ 5:00 p.m. – Cheryl and Tim  
Friday, March 26<sup>th</sup> @ 8:30 a.m. – Ben and Carla

## 10.13 Discussion: TRAN Information – Update

Beth Roberts told the board the district will see the money sometime in April and re-payments will be made with the apportionments from the State.

## 11.0 Information/Discussion Items

### 11.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – None
- b) Certificated Staff – None
- c) Classified Staff – None
- d) Board Members – Cheryl Frazer reported 4-H was able to have a meeting. She stated there is a possibility the fair might happen this year, but the 4-H BBQ that happens each year around the 3<sup>rd</sup> of July will be a drive thru event.
- e) Primary Site Update – Karen Maki reported the following: 2<sup>nd</sup> Trimester ended on Friday and students are now in the 3<sup>rd</sup> and final trimester of the year; Cross County starts tomorrow for K – 3<sup>rd</sup> grades; the school participated in Read Across America on March 2. On that day the whole student body participated in DEAR (drop everything and read), at the same time.
- f) Elementary Site Update – Shelly Craig reported the following: the 8<sup>th</sup> grade pulled pork fundraiser was a success; iReady assessments closed this past week; ELPAC assessments are underway; Baseball, Softball, and Track have either started or will be starting in April and May; 8<sup>th</sup> graders were visited by West Valley staff members who talked to them about high school next year; 8<sup>th</sup> graders will be headed to the bowling alley this coming Friday.

11.2 Superintendent Update – Ms. Herd reported the following: the LCAP needs to be written with 2 updates. Parent/Staff/Student surveys will be going out for input; the district is still looking to start the Moderate/Severe Special Day Class. At this time, it looks like we will have four students who will attend; staffing preparation for the next school year is taking place; some of the Covid money the district is receiving can be used on upgrading the CDS classroom; the district has a potential new board member; the district will be signing a contract with Spectrum for 1GB of bandwidth for the whole district. This will be a five-year contract and will cut our costs in half.

11.3 Business Manager Update – Beth Roberts reported the following: she is working on next year's budget; there is talk about the possibility of permanent shade structures at both sites. The district could possibly use Covid money to pay for them; the walk-in freezer at the primary is having some problems. The hope is that it can be fixed otherwise the cost to replace it will make a large dent in the district budget.

11.4 Enrollment Update as of March 5, 2021 – 463 – Grades TK – 8 (including CDS and Independent Study/Homeschool)

## 12.0 Next Meetings

April 13, 2021 - 6:00 p.m. – Regular Meeting – Elementary School Cafeteria

May 11, 2021 – 6:00 p.m. – Regular Meeting – Elementary School Cafeteria

June 8, 2021 – 6:00 p.m. – Regular Meeting – Elementary School Cafeteria

June 9, 2021 – 6:00 p.m. – Regular Meeting – Elementary School Library

### **13.0 Adjourn Open Session and Convene Closed Session**

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 4-0 to adjourn Open Session and Convene Closed Session @ 9:12 p.m.

<b>CLOSED SESSION – Elementary Library</b>
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### **14.0 Closed Session**

- 14.1 Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section §54957)
- 14.2 Significant Exposure to Litigation Pursuant to Government Code Section §54956.9 (b): (potential cases – 1)
- 14.3 Conference Regarding Labor Negotiations (Government Code Section §54957.6): Classified and Certificated

### **15.0 Adjourn Closed Session and Convene Open Session**

On a motion by Ben Swim, seconded by Cheryl Frazer, the board voted 4-0 to Adjourn Closed Session and Convene Open Session @ 10:09 p.m.

### **16.0 Report from Closed Session – No Report**

### **17.0 Adjournment of Regular Board Session**

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 4-0 to adjourn the Board Meeting at 10:09 p.m.

Approved April 13, 2021

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Clerk of the Board