



Happy Valley Elementary School District  
Board of Trustees

**Regular Board Meeting Minutes**

April 13, 2021

Happy Valley Elementary Cafeteria  
17480 Palm Ave., Anderson, CA 96007

**OPEN SESSION – 6:00 p.m. Elementary Library**

- 1.0 Call to Order @ 6:00 p.m.
- 2.0 Roll Call – Tim Garman, Cheryl Frazer, Carla Perry – Present  
Ben Swim – Absent
- 3.0 Public Comment
  - 3.1 Items in Closed Session: None
- 4.0 Adjourn Open Session and Convene Closed Session @ 6:00 p.m.

**CLOSED SESSION – 6:05 p.m. Elementary Library**

- 5.0 Closed Session
  - 5.1 Public Employment (Government Code Section §54957): Title: Superintendent/Principal
- 6.0 Adjourn Closed Session and Convene Open Session @ 6:23 p.m.

**OPEN SESSION – 6:30 p.m. Elementary Cafeteria**

- 7.0 Open Session/Call to Order @ 6:30 p.m.
- 8.0 Pledge of Allegiance - led by Tim Garman
- 9.0 Approval of Agenda –

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 4-0 to approve the agenda.

\*\*\*\* Ben Swim arrived @ 6:34 p.m.

## 10.0 **Presentation** – Students & Staff

Students: Heath Shearman, Emily Williams, Ben Dwinell

Staff: Larry Guzman, Anthony Barron, Denise Perkins

Community Member: Jodi Shearman

## 11.0 **Communications to the Board** – None

## 12.0 **Public Comment** – The Public may address the board at this time. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. Public comment is limited to a maximum of 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

12.1 Public Comment Session Opened @ 6:52 p.m.

12.2 Persons wishing to address the Board – Items on the Agenda – None

12.3 Persons wishing to address the Board – Items not on the Agenda – None

12.4 Persons wishing to address the Board – Items in Closed Session – Kathy Borders asked the board to consider an offer the classified staff would be presenting to the district at the end of April. Kathy told the board members the classified staff are dedicated to the district, students, and families and should be valued by the board for their dedication and hard work. Lana Mannion and Renee Wadowski spoke on behalf of the classified staff echoing Ms. Borders sentiments.

12.5 Public Comment Session Closed @ 6:56 p.m.

## 13.0 **Consent Agenda** - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. **Board Members may request that an item be removed from the Consent Agenda for later discussion.**

13.1 Approval of Minutes for Regular Board Meeting March 9, 2021

13.2 Approval of Warrants March 1 – 31, 2021

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 4-0 to approve the Consent Agenda.

## 14.0 **Personnel:**

14.1 Approve Personnel Action Report

## 15.0 **Discussion/Action Items**

15.1 Discussion/Action: Approve Superintendent/Principal Contract for 2021/2022

Tim Garman read the fiscal portion of the Superintendent/Principal contract and then congratulated Shelly Craig on her appointment to the position.

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 4-0 to approve the Superintendent/Principal Contract for 2021/2022 with the changes that were made in Closed Session.

- 15.2 Discussion/Action: Board of Trustee Candidate Interview – The Board will conduct an interview of the candidate who applied to fill the vacant seat on the Board (Ed Code 5091/BB 9223)

The Board interviewed Mr. Nate Echols for the open board seat.

- 15.3 Discussion/Action: Board Candidate Selection – The Board will select the candidate they feel is best qualified to fill the existing Board vacancy (Ed Code 5091/BB 9223)

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 4-0 to approve the appointment of Nate Echols to the Happy Valley School District Board of Directors.

- 15.4 Discussion/Action: Approve Resolution #21-12 – Appointment As If Elected

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 4-0 to approve Resolution #21-12.

- 15.5 Discussion: Oath of Office to Elected Board Member

Helen Herd administered the Oath of Office to Nate Echols

- 15.6 Discussion/Action: Approve Resolution #21-13 – Teacher Appreciation Week

On a motion by Ben Swim, seconded by Cheryl Frazer, the board voted 5-0 to approve the Resolution #21-13.

- 15.7 Discussion/Action: Approve Resolution #21-14 – Classified Employee Appreciation Week

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 5-0 to approve Resolution #21-14

- 15.8 Discussion/Action: Approve March 2021 Updated Board Policies (board waives second reading)

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 5-0 to approve the March 2021 Updated Board Policies with the following options chosen for Regulations 4161.8, 4261.8, and 4361.8: Option #2 This 12-month period shall coincide with the fiscal year and Option #2 During any otherwise unpaid period of PDL or any FMLA or CFRA leave, the employee may elect to use accrued vacation leave, or any other paid time off negotiated with the district that the employee is eligible to use. If the leave is for the employee's own serious health condition or PDL, the employee may also elect to use accrued sick leave during the period of leave.

## **16.0 Information/Discussion Items**

- 16.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – None
- b) Certificated Staff – None
- c) Classified Staff – None

- d) Board Members – Cheryl Frazer thanked Nate Echols for volunteering his time to be on the Board; Tim Garman congratulated Shelly Craig on her appointment; Carla Perry asked if a decision has been made in regards to graduation this year. Shelly Craig commented that guidance will be coming out soon.
- e) Primary Site Update – Karen Maki reported the following: State Testing is coming up soon. Third grade teachers worked with elementary teachers for some preparation and insight; Cross Country went very well despite the limited season and restrictions; the primary staff is working on Restorative Practices and aligning the math curriculum and standards.
- f) Elementary Site Update – Shelly Craig reported the following: Baseball & Softball are in full swing; the elementary students participated in Game Day on April 1<sup>st</sup>; student support teams at both sites are working weekly with students who need specific support.

16.2 Superintendent Update – Ms. Herd reported the following: the district will be holding interviews for several different positions throughout the district for the 21/22 school year; jackets have come in for the majority of staff. Jackets will be handed out during Staff Appreciation activities; Summer School will take place this year over a three week period from June 9 – 30<sup>th</sup>. Students will receive transportation and lunch.

16.3 Business Manager Update – Beth Roberts reported she is working on a plan to spend the money the district will receive through the stimulus funds that were given to school districts through federal and state stimulus grants.

16.4 Enrollment Update as of April 9, 2021 – 466 – Grades TK – 8 (including CDS and Independent Study/Homeschool)

## 17.0 Next Meetings

May 11, 2021 – 6:00 p.m. – Regular Meeting – Elementary School Cafeteria

June 8, 2021 – 6:00 p.m. – Regular Meeting – Elementary School Cafeteria

June 9, 2021 – 6:00 p.m. – Regular Meeting – Elementary School Library

## 18.0 Adjourn Open Session and Convene Closed Session

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 5-0 to adjourn Open Session and Convene Closed Session @ 7:48 p.m.

<b>CLOSED SESSION – 7:30 p.m. Elementary Library</b>
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## 19.0 Closed Session

- 19.1 Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section §54957)
- 19.2 Significant Exposure to Litigation Pursuant to Government Code Section §54956.9 (b): (potential cases – 1)
- 19.3 Conference Regarding Labor Negotiations (Government Code Section §54957.6): Classified and Certificated

**20.0 Adjourn Closed Session and Convene Open Session**

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 5-0 to Adjourn Closed Session and Convene Open Session @ 8:41 p.m.

**21.0 Report from Closed Session –**

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 5-0 to accept and settle the Fair Hearing Agreement/Document.

**22.0 Adjournment of Regular Board Session**

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 5-0 to adjourn the Board Meeting at 8:42 p.m.

Approved May 11, 2021

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Clerk of the Board