

Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting

Minutes

May 14, 2019

Happy Valley Primary School Room 8
16300 Cloverdale Rd., Anderson, CA 96007

OPEN SESSION – 4:30 PM

1.0 Call to Order @ 4:32 p.m.

2.0 Roll Call - CF CP RS SH – Present
TG – Absent

3.0 Pledge of Allegiance - led by Carla Perry

**Tim Garman arrived at 4:34 p.m.

4.0 Approval of Agenda –

Stewart Helmer commented that he would like Item #7.4 removed from the Consent Agenda. Mr. Gifford replied that this item could not be discussed in Open Session, as it is a personnel issue, and mentioned that there was no Closed Session on the agenda. Mr. Gifford asked Stewart if he wanted to create a Closed Session to discuss the item. Stewart responded that he would like to have a Closed Session added.

On a motion by Rusty Simmons, seconded by Cheryl Frazer, the board voted 5-0 to approve the amended agenda.

5.0 Presentation – Nancy Smith recognized Olivia Mejia for her service and dedication to the district. Nancy commended Olivia for being an example to the students and staff, taking initiative, and being an asset to the district.

6.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

6.1 Public Comment Session Opened @ 4:38 p.m.

6.2 Persons Wishing to Address the Board –

Karri Westaby read a statement to the board.

4th graders Emma Harrie and Aubrey Tapal gave a presentation to the board on their class project “A Trip around California”. Both girls highlighted different areas of California and read facts about each destination.

6.3 Public Comment Session Closed @ 4:50 p.m.

7.0 **Consent Agenda** - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Board Members may request that an item be removed from the Consent Agenda for later discussion.

7.1 Approval of Minutes for Regular Board Meeting April 9, 2019

7.2 Approval of Warrants: April 1 – April 30, 2019

7.3 Budget Revisions – None

7.4 Personnel: (Moved to Closed Session)

~~Employment: Approve appointment of Rhonda Grijalva, Executive Assistant~~

~~Resignation: Accept the resignation of: Kourtney Storment, Teacher~~

On a motion by Tim Garman, seconded by Cheryl Frazer, the board voted 5-0 to approve the Consent Agenda with Item #7.4 moved to Closed Session.

8.0 **Discussion/Action Items**

8.1 Discussion/Action: Approval/Ratification of Employment Agreement with Superintendent

Carla Perry gave an oral summary of the contract that included salary, allowances, and benefits.

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 5-0 to approve the Ratification of Employment Agreement for Superintendent (Helen Herd).

8.2 Discussion/Action: Approve District Office Job Descriptions

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 3-2 to approve the District Office Job Descriptions. CF TG RS – Yes CP SH - No

8.3 Discussion/Action: Approve 2019/20 Confidential/Supervisory Salary Schedule

On a motion by Tim Garman, seconded by Rusty Simmons, the board voted 4-1 to approve the 2019/20 Confidential/Supervisory Salary Schedule. CF TG RS CP – Yes SH - No

8.4 Discussion/Action: Approve Updated Board Policies for TUPE Grant Recertification

On a motion by Stewart Helmer, seconded by Cheryl Frazer, the board voted 5-0 to approve the updated board policies.

8.5 Discussion/Action: Approve Surplus of Various Technology Items

On a motion by Stewart Helmer, seconded by Rusty Simmons, the board voted 5-0 to approve the surplus of technology items.

8.6 Discussion: LCAP Draft Presentation

Shelly Craig gave an overview of the LCAP draft that was included in the board packet.

9.0 Information/Discussion Items

9.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – Sandi Garcia reported on the playground painting project at the primary school commenting that the school had an incredible show of parent support. The project took 3 days to complete.
- b) Certificated Staff – Cindy Hogue thanked the district for holding make-up days for 8th graders to give them the opportunity to work on and turn in missed assignments that would have otherwise caused them to not graduate.

Diane Elgin reported on 1st grade Dibles testing and commented that the scores were very high. 40% of test scores showed very strong reading abilities.

- c) Classified Staff – None
- d) Board Members – Tim Garman welcomed Helen Herd to the district.
- e) Primary Site Update – Shelly Craig commented on the following: 3rd grade testing is almost complete; she is working with Cathleen Serna on completing the Full Service Community Schools Grant. If awarded this grant would be worth \$2.5 million. The district has 10 consortium partners who pledged help if the district receives the grant; Shelly also recognized Sandi Garcia for the hard work she has put into the students, school, and activities throughout the year.
- f) Elementary Site Update – Mr. Dell commented on the following: 8th grade awards night will be held on May 29th @ 6:00 p.m. and 8th grade graduation will be held on June 4th @ 5:30 p.m.; state testing is coming to a close; Track is in full swing. There will be a meet at West Valley HS on Wednesday; the playground painting project has been started and will wrap up on June 7th; Mr. Dell commented the yearbooks look fantastic and thanked Wendy Boggles for her work and dedication to the students and the project; Mr. Dell also thanked the food service staff for making sure that all of the students had the snacks they needed to get them through testing.

9.2 Superintendent Update – Mr. Gifford reported the bus barn project is finally moving forward. Footings for the building and underground utilities are being installed.

9.3 Business Manager Update – Michelle Glover let the board members know that she was resigning her position at Columbia SD and that she had taken a job in another state.

9.4 Enrollment Update as of May 10, 2019 – 500 students – TK – 8th grade & CDS

10.0 Adjourn Open Session and Convene Closed Session

On a motion by Cheryl Frazer, seconded by Stewart Helmer, the board voted 5-0 to adjourn Open Session and Convene Closed Session @ 5:37 p.m.

CLOSED SESSION

11.0 Closed Session

- 12.1 Public Employee Appointment: Executive Assistant (Government Code Section §54957)

12.0 Adjourn Closed Session and Convene Open Session

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 5-0 to adjourn Closed Session and Convene Open Session at 5:55 p.m.

13.0 Report from Closed Session

On a motion by Cheryl Frazer, seconded by Tim Garman, the board voted 4-1 (CF TG RS CP – Yes SH – No) to approve Consent Agenda Item #7.4 –

Employment: Approve appointment of Rhonda Grijalva, Executive Assistant

Resignation: Accept the resignation of: Kourtney Storment, Teacher

14.0 Next Meetings

June 11, 2019 – 6:00 p.m. – Regular Meeting

June 12, 2019 – 3:00 p.m. – Special Board Meeting

15.0 Adjournment

On a motion by Cheryl Frazer, seconded by Rusty Simmons, the board voted 5-0 to adjourn Open Session at 5:56 p.m.

Approved June 11, 2019

Clerk of the Board