



Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting

Minutes

August 11, 2020
Happy Valley Elementary Cafeteria – 6:00 p.m.
17480 Palm Ave., Anderson, CA 96007

Public also attended by Zoom:

OPEN SESSION – 6:00 PM

1.0 Call to Order @ 6:03 p.m.

2.0 Roll Call – Cheryl Frazer, Carla Perry, Tim Garman, Rusty Simmons – Present

3.0 Pledge of Allegiance - led by Tim Garman

4.0 Approval of Agenda –

On a motion by Cheryl Frazer, seconded by Rusty Simmons, the board voted 4-0 to approve the agenda.

5.0 Presentation – None

6.0 Communications to the Board - None

7.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

7.1 Public Comment Session Opened @ 6:06 p.m.

7.2 Persons Wishing to Address the Board – None

7.3 Public Comment Session Closed @ 6:06 p.m.

8.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. **Board Members may request that an item be removed from the Consent Agenda for later discussion.**

8.1 Approval of Minutes for Regular Board Meeting June 9, 2020, and Special Board Meetings July 29, and August 6, 2020

8.2 Approval of Warrants June 1 – 30, and July 1 – 31, 2020

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 4-0 to approve the Consent Agenda.

9.0 Personnel:

9.1 Approve Personnel Action Report

On a motion by Cheryl Frazer, seconded by Rusty Simmons, the board voted 4-0 to approve the Personnel Action Report.

9.2 Approve Superintendent Contract for 2020/2021

On a motion by Rusty Simmons, seconded by Carla Perry, the board voted 4-0 to approve the 2020/2021 Superintendent's contract.

10.0 PUBLIC HEARING:

Public Hearing and Proposal for the Draft Learning Continuity and Attendance Plan.

Comments from the Community – Any persons wishing to address the board on the Draft Learning Continuity and Attendance Plan may do so at this time. The Board limits the time allotted to each speaker to three (3) minutes.

10.1 Public Hearing Opened @ 6:17 p.m.

10.2 Persons Wishing to Address the Board – Helen Herd informed the board the plan is a draft and asked them to read through it and let her know if they had any amendments prior to the next board meeting where it will be voted on. The plan is required to be approved by September 30.

10.3 Public Hearing Closed @ 6:18 a.m.

11.0 Discussion/Action Items

11.1 Discussion: Board of Trustee Candidate Interviews – The Board will conduct interviews of candidates who have applied to fill the vacant seat on the Board (Ed Code 5091/BB 9223)

Ben Swim was the only candidate who applied for the open board seat. Board members asked Mr. Swim why he wanted to be on the board. Mr. Swim responded that he would like to take an active roll in his daughter's education and to be a part of the continued success of the school district.

- 11.2 Discussion/Action: Board Candidate Selection – The Board will select the candidate they feel is best qualified to fill the existing Board vacancy (Ed Code 5091/BB 9223)

Ben Swim was selected by the Board for the open board seat. Ms. Herd gave the Official Oath of Office to Mr. Swim.

On a motion by Cheryl Frazer, seconded by Rusty Simmons, the board voted 4-0 to approve Mr. Ben Swim as the newest Board Member for the Happy Valley School District.

- 11.3 Discussion/Action: Approve 2020/21 45-day Budget Revision

Beth Roberts gave an overview of the 45-day Budget Revision. She reported to the board the district will not have to take a negative cola and instead will have a 0% cola for the next two years. This will add back into the budget an estimated \$250,000 that was subtracted in anticipation of the negative cola; Ms. Roberts also reported the district will receive almost \$400,000 in Federal money for Covid funds. The money can only be spent on items directly related to Covid prevention. The funds have to be spent by December 30, 2020.

On a motion by Cheryl Frazer, seconded by Rusty Simmons, the board voted 5-0 to approve the 45-day Budget Revision.

- 11.4 Discussion/Action: Approve Consolidated Application – Spring Release

Beth Roberts reported to the board this is routine and is brought to the board two times per year. The Spring Release is late due to schools shutting down in March. She explained the report shows how the district will spend their Title 1 and Title II money.

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 5-0 to approve the Consolidated Application – Spring Release.

- 11.5 Discussion/Action: Approve 2020/21 Warrant Signature Card for Electronic Batch Submission

The signature card is for the district office to submit AP electronically to the County Office of Education. This will be required at the beginning of each new school year.

On a motion by Rusty Simmons, seconded by Carla Perry, the board voted 5-0 to approve the 2020/21 Warrant Signature Card.

- 11.6 Discussion/Action: Approve Updated Admin. Salary Schedule

The last column on the Admin. Salary Schedule should have read years 19-22 instead of 18-22.

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 5-0 to approve the updated Admin. Salary Schedule.

11.7 Discussion/Action: Approve Updated Board Bylaw 9270 and Exhibit 9270

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 5-0 to approve updated Board Bylaw 9270 and Exhibit 9270.

11.8 Discussion/Action: Approve Resolution #21-01 – Conflict of Interest

On a motion by Cheryl Frazer, seconded by Rusty Simmons, the board voted 5-0 to approve Resolution #21-01.

11.9 Discussion/Action: Approve Resolution #21-02 – Rural School Bus Pilot Project

On a motion by Cheryl Frazer, seconded by Rusty Simmons, the board voted 5-0 to approve Resolution #21-02.

11.10 Discussion/Action: Approve Employee Leave of Absence Request

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 5-0 to approve the Employee Leave of Absence Request.

11.11 Discussion/Action: Approve Surplus of Various Technology Items

On a motion by Cheryl Frazer, seconded by Rusty Simmons, the board voted 5-0 to approve the Surplus of Technology Items.

12.0 Information/Discussion Items

12.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – None
- b) Certificated Staff – None
- c) Classified Staff – None
- d) Board Members – Tim Garman welcomed Ben Swim to the School Board and thanked him for applying for the position; Rusty Simmons asked if the district was allowing Inter-district transfers. Ms. Herd responded if the grade level or the program the family was seeking to enter would not be impacted, the district would allow the transfer.
- e) Primary Site Update – Karen Maki reported the staff has been going over safety protocols this week and problem solving scenarios that might take place once school has started. She also commented the staff are very excited to see the students.
- f) Elementary Site Update – Shelly Craig updated the board on the schools opening tomorrow, August 12th, and the procedures and safety precautions that are being taken; Ms. Craig also reported the Ice Cream Social had a large turnout at both school sites.

12.2 Superintendent Update – Ms. Herd thanked Shelly Craig and Karen Maki for the leadership they have shown throughout the process of getting the schools back up and running. She stated that her goal this year is to leave site issues up to the principals and to try to take on more of the district business; Ms Herd also reported that several of the items the district has purchased to help aid in the start of school have not yet arrived but is hopeful they will be here soon.

12.3 Business Manager Update – Beth Roberts acknowledged Robin Barrie and his maintenance/custodial staff for the work they have put in getting the schools ready to open and for the extra work in helping to get the district office moved to the new building. She also thanked Larra Snyder and her team for doing all they do to keep things going.

12.4 Enrollment Update as of August 7, 2020 – No update at this time. Attendance will not be updated until school starts on August 12th.

13.0 Next Meetings

October 13, 2020 - 6:00 p.m. – Regular Meeting - Happy Valley Elementary Cafeteria – 6:00 p.m.

November 10, 2020 – 6:00 p.m. – Regular Meeting - Happy Valley Elementary Cafeteria – 6:00 p.m.

December 15, 2020 – 6:00 p.m. – Regular Meeting - Happy Valley Elementary Cafeteria – 6:00 p.m.

14.0 Adjournment of Open Session

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 5-0 to adjourn Open Session @ 7:19 p.m.

Approved September 8, 2020

Clerk of the Board