



Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting Agenda

August 2, 2023

Happy Valley Elementary Cafeteria – 6:00 p.m.
17480 Palm Ave., Anderson, CA 96007

OPEN SESSION – 6:00 p.m. Elementary Cafeteria

- 1.0 Call to Order**
- 2.0 Roll Call**
- 3.0 Pledge of Allegiance**
- 4.0 Approval of Agenda**
- 5.0 Presentation – None**
- 6.0 Communications to the Board - None**
- 7.0 Public Comment –** Public Session Items that are on the agenda, not on the agenda, or in closed session, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items that are not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.
 - 7.1 Public Comment Session Opened
 - 7.2 Items on the Agenda
 - 7.3 Items not on the Agenda
 - 7.4 Items in Closed Session
 - 7.5 Public Comment Session Closed
- 8.0 Consent Agenda -** Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at **one time without discussion. Board Members may request that an item be removed from the Consent Agenda for later discussion.**
 - 8.1 Approval of Minutes for Regular Board Meeting June 13, 2023; Special Board Meeting (Pg.4)
June 16, 2023
 - 8.2 Approval of Warrants June 10 – 30, and July 1 – 28, 2023 (Pg.11)

9.0 Personnel:

- 9.1 Approve Personnel Action Report (Pg.19)

10.0 Discussion/Action Items

- 10.1 Discussion/Action: Approve Resolution #24-01 – Education Protection Account (Pg.20)
- 10.2 Discussion/Action: Approve Resolution #24-02 – Interfund Transfers (Pg.23)
- 10.3 Discussion/Action: Approve Resolution #24-03 – Authorizing Purchases by Superintendent/Principal (Pg.24)
- 10.4 Discussion/Action: Approve 23/24 Consolidated Application – Spring Release (Pg.27)
- 10.5 Discussion/Action: Approve Signatory Deletions and Additions of Tri-Counties Accounts: Petty Cash – 9339 Delete: Taylor Barton, Helen Herd, Elizabeth Roberts Add: Shelly Craig, Roxanne Voorhees and Kimberly Smith; ASB 2228 Delete: Taylor Barton, Elizabeth Roberts and Wendy Bogges - Add: Roxanne Voorhees, Kimberley Smith and Lindsey Neesmith
- 10.6 Discussion/Action: Approve 2023/24 Warrant Signature Card for Electronic Batch Submission to SCOE (Pg.40)
- 10.7 Discussion/Action: Approve 23-24 Assistant Principal Contract (Pg.41)
- 10.8 Discussion/Action: Approve 23-24 Principal Contract (Pg.43)
- 10.9 Discussion/Action: Approve Board Meeting dates for December 2023, January, April and June 2024 (Pg.45)
- 10.10 Discussion/Action: Approve Moving Closed Session to 5:00 p.m.
- 10.11 Discussion: 8th Grade Graduation Requirements

11.0 Information/Discussion Items

- 11.1 Community/Staff/District (suggested 2 minutes maximum per presenter)
- a) Community
 - b) Certificated Staff
 - c) Classified Staff
 - d) Board Members
 - e) Primary Site Update
 - f) Elementary Site Update
 - g) Committee Update
- 11.2 Superintendent Update
- 11.3 Business Manager Update
- 11.4 Enrollment Update – Enrollment will not be updated until August 16th (the first day of school)

12.0 Next Meetings

September 6, 2023 - 6:00 p.m. – Regular Meeting - Happy Valley Elementary Cafeteria – 6:00 p.m.
October 4, 2023 - 6:00 p.m. – Regular Meeting - Happy Valley Elementary Cafeteria – 6:00 p.m.
November 1, 2023 – 6:00 p.m. – Regular Meeting - Happy Valley Elementary Cafeteria – 6:00 p.m.

13.0 Adjourn Open Session and Convene Closed Session

<p>CLOSED SESSION – 7:00/7:30 Elementary Conference Room (Dependent on the length of Open Session)</p>
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14.0 Closed Session

- 14.1 Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section §54957)
- 14.2 Public Employee Performance Evaluation (§54957) Title: Superintendent/Principal
- 14.3 Conference Regarding Labor Negotiations (GC §54957.6) Classified

15.0 Adjourn Closed Session and Convene Open Session

16.0 Report from Closed Session

17.0 Adjournment of Regular Board Meeting



Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting Minutes

June 13, 2023 - Happy Valley Elementary Cafeteria
17480 Palm Ave., Anderson, CA 96007

6:00 p.m. – Open Session (Elementary Cafeteria)

7:00/7:30 p.m. – Closed Session (Elementary Conference Room)

Time dependent on length of Open Session

**Board Member Cheryl Best will be in attendance by Zoom from 5305 Monte Vista Rd.
Anderson, CA 96007**

OPEN SESSION – 6:00 PM Elementary Cafeteria

1.0 Call to Order @ 6:05 p.m.

2.0 Roll Call – Nate Echols, Jodi Shearman, Cheryl Best (by Zoom) – Present
Carla Perry, Billy Soksoda - Absent

3.0 Pledge of Allegiance led by Nate Echols

4.0 Approval of Agenda –

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 3-0 to approve the amended agenda.

5.0 Presentation – Implementation Team; Retirement: Denise Perkins

*****Carla Perry arrived at 6:17 p.m.**

6.0 Communications to the Board – None

7.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

7.1 Public Comment Session Opened @ 6:27 p.m.

7.2 Items on the Agenda – None

7.3 Items not on the Agenda – ***A parent spoke to the Board about her concern with 8th grade graduation requirements regarding attendance. She spoke about some attendance issues that her daughter had during the school year and how that almost caused her not to

graduate. She said that her daughters' absences were excused absences related to health concerns and that should not have counted against her.

7.4 Items in Closed Session – None

7.5 Public Comment Session Closed @ 6:27 p.m.

***Public Comment was re-opened at 6:27 p.m. due to a parent arriving just as the session had closed to speak with the Board.

On a motion by Carla Perry, seconded by Jodi Shearman, the board voted 3-0 to approve re-opening the Public Comment section.

8.0 Public Hearing Section for LCAP and Parent Overview and Budget and Excess Reserve Statement

8.1 Open Hearing @ 6:40 p.m.

8.2 Local Indicator Results – No comments

8.3 23/24 LCAP – Local Control Accountability Plan and Parent Overview – No comments

8.4 23/24 Adopted Budget and Excess Reserve Statement – Roxanne Voorhees gave a brief overview of the Budget & Excess Reserve Statement.

8.5 Close Hearing @ 6:46 p.m.

9.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. **Board Members may request that an item be removed from the Consent Agenda for later discussion.**

9.1 Approval of Minutes for Regular Board Meeting May 3, 2023

9.2 Approval of Warrants May 1 – June 9, 2023

9.3 Approve Williams Quarterly Report April – June 2023

On a motion by Carla Perry, seconded by Cheryl Best, the board voted 4-0 to approve the Consent Agenda.

10.0 Personnel:

10.1 Approve Personnel Action Report

On a motion by Jodi Shearman, seconded by Carla Perry, the board voted 3-0 to approve the Personnel Action Report.

11.0 Discussion/Action Items

11.1 Discussion/Action: Approve Extended School Year Waiver

This is a routine action that happens yearly. The extended waiver is for students who are on IEP's and will need extra instruction after the regular school year has ended.

On a motion by Carla Perry, seconded by Jodi Shearman, the board voted 4-0 to approve the Extended School Year Waiver.

11.2 Discussion/Action: Approve Declaration of Need for Fully Qualified Educators

On a motion by Carla Perry, seconded by Cheryl Best, the board voted 4-0 to approve the Declaration of Need for Fully Qualified Educators.

11.3 Discussion/Action: Approve Adoption of Savvas History and Social Science Curriculum

On a motion by Jodi Shearman, seconded by Carla Perry, the board voted 4-0 to approve the adoption of Savvas History and Social Science Curriculum.

11.4 Discussion/Action: Approve 23/24 Salary Schedules – All Classifications

On a motion by Carla Perry, seconded by Jodi Shearman, the board voted 4-0 to approve the 23/24 Salary Schedules.

11.5 Discussion/Action: Approve Signatory Deletions and Additions of Tri-Counties

Accounts: Petty Cash – 9339 Delete: Taylor Barton, Helen Herd, Elizabeth Roberts Add: Shelly Craig and Roxanne Voorhees; ASB 2228 Delete: Taylor Barton, Elizabeth Roberts Add: Roxanne Voorhees

On a motion by Jodi Shearman, seconded by Carla Perry, the board voted 4-0 to approve the deletions and additions to the Tri-Counties Accounts, #9339 – Petty Cash and #2228 - ASB.

11.6 Discussion/Action: Approve Community Schools Coordinator Job Description

Shelly Craig reported the school district received a grant from the State to hire a coordinator for five (5) years. Since this is a new position the District needs to approve a job description.

On a motion by Carla Perry, seconded by Jodi Shearman, the board voted 4-0 to approve the Community Schools Coordinator job description.

11.7 Discussion/Action: Approve Art, Music, & Instructional Materials Block Grant Plan

On a motion by Carla Perry, seconded by Cheryl Best, the board voted 4-0 to approve the Art, Music, & Instructional Materials Block Grant Plan.

11.8 Discussion/Action: Consolidated Application (Con App) Mid-Year Report (Board approval not required. Informational only).

Roxanne Voorhees explained to the board that the Con App is routine and is presented two times a year in regards to our Title 1 & 4 funds.

11.9 Discussion: Overview of 2nd Interim Compared to Year-End Estimates

Roxanne Voorhees gave a brief overview to the board of the comparisons between the second interim budget and the year-end budget estimates.

12.0 Information/Discussion Items

12.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – None
- b) Certificated Staff – None
- c) Classified Staff – None

- d) Board Members – Carla Perry commented on the 8th grade graduation ceremony and how well it turned out; Little League All-Stars starts next Friday.
- e) Primary Site Update – Karen Maki reported the following: TK/Kindergarten graduation went very well and the turnout was great; 3rd grade students went to tour the elementary site recently to prepare for their 4th grade year; Field Day took place and all the students had a good time; the Book Fair was very successful with the school earning about \$1500; family coding night, Open House and Teacher Appreciation Week all took place in the last few weeks; Mrs. Maki also took a minute to thank Mrs. Craig and the Board for all of their support during her time working for the District.
- f) Elementary Site Update – Shelly Craig reported on the following: 51 students graduated from the 8th grade and are on to high school; summer school has 87 students signed up; water play day was a success, the students had a lot of fun.

12.2 Superintendent Update – Shelly Craig reported on the following: the shade structure project will hopefully start this summer; the District received a grant for a vape detector; the new teacher bootcamp begins in early August.

12.3 Business Manager Update – Roxanne Voorhees reported the following: the District is in process of purchasing a van. They hope to have the van by the end of the month; the lighting portion of the energy project is complete.

12.4 Enrollment Update as of June 9, 2023 – 510 Students (TK-8th grade) including Community Day School and Independent Study.

13.0 Next Meetings

June 16, 2023 – 8:00 a.m. – Special Board Meeting – Happy Valley Elementary Conference Room
July – No Meeting

14.0 Adjourn Open Session and Convene Closed Session

On a motion by Carla Perry, seconded by Jodi Shearman, the board voted 4-0 to adjourn open session and convene closed session @ 7:23 p.m.

***Cheryl Best left the meeting and signed off Zoom at 7:25 p.m.

CLOSED SESSION – 7:00/7:30 P.M. – Primary Cafeteria
(Dependent on length of Open Session)

15.0 Closed Session

- 15.1 Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section §54957)
- 15.2 Public Employee Performance Evaluation (§54957) Title: Superintendent/Principal
- 15.3 Conference Regarding Labor Negotiations (Government Code Section §54957.6): Classified
- 15.4 Education Code Sections 35146, 48900 et seq., 48912(b) and 49060 et seq., and 20 U.S.C. Section 1232g: Student Discipline or Other Confidential Student Matters

16.0 Adjourn Closed Session and Convene Open Session

On a motion by Jodi Shearman, seconded by Carla Perry, the board voted 3-0 to adjourn closed session and convene open session @ 9:54 p.m.

17.0 Report from Closed Session

The Board viewed and upheld the administrative placements to CDS for the 2022-2023 school year.

18.0 Adjournment of Regular Board Session

On a motion by Carla Perry, seconded by Jodi Shearman, the board voted 3-0 to adjourn Open Session @ 9:57 p.m.

Approved August 2, 2023

Clerk of the Board



Happy Valley Elementary School District
Board of Trustees

Special Board Meeting Minutes

June 16, 2023

Happy Valley Elementary Conference Room
17480 Palm Ave., Anderson, CA 96007

OPEN SESSION – 8:00 A.M.

1.0 Call to Order @ 8:09 a.m.

2.0 Roll Call – Nate Echols, Carla Perry, Jodi Shearman, Billy Soksoda – Present
Cheryl Best - Absent

3.0 Pledge of Allegiance led by – Nate Echols

4.0 Approval of Agenda

On a motion by Jodi Shearman, seconded by Carla Perry, the board voted 4-0 to approve the agenda.

5.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

5.1 Public Comment Session Opened @ 8:11 a.m.

5.2 Items on the Agenda - None

5.3 Items not on the Agenda – None

5.4 Items in Closed Session - None

5.5 Public Comment Session Closed @ 8:11 a.m.

6.0 Discussion/Action:

6.1 Discussion/Action: Approve 2023/24 LCAP and Parent Overview

On a motion by Jodi Shearman, seconded by Carla Perry, the board voted 4-0 to approve the 2023/24 LCAP and Parent Overview

6.2 Discussion/Action: Approve 2023/24 District Budget and Reserve Disclosure

On a motion by Jodi Shearman, seconded by Billy Soksoda, the board voted 4-0 to approve the 2023/24 District Budget and Reserve Disclosure

7.0 Next Meetings

July – No meeting

8.0 Adjourn Special Board Meeting

On a motion by Carla Perry, seconded by Jodi Shearman, the board voted 4-0 to adjourn the Special Board Meeting at 8:12 a.m.

Approved August 2, 2023

Clerk of the Board

Checks Dated 06/10/2023 through 06/30/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010963802	06/15/2023	ACCU-PRINT	01-5801	Fng Print App. Garrett (1)		18.00
9010963803	06/15/2023	ACE HARDWARE - HOME OFFICE	01-4510	Irrigation parts ball fields		37.80
9010963804	06/15/2023	Amazon Capital Services	01-4510	.20 short on previous invoice	.20	
				Credit	6.45-	
				End Of Year Festivities Primary	130.51	
				Ink Cargridges	293.91	
				Stotka - headphones for class	81.36	
				Tripp Lite 7 Outlet Surge Protector	30.72	
			13-4510	Igloo Extra Large Blocks/Ice chests for field trips	164.04	
			13-5801	Items Never Delivered - Credit	193.85-	
				Stotka Ear phones - Kitchen Ice Blocks for Ice Chests	193.85	694.29
9010963805	06/15/2023	AT&T	01-5910	Phone SVC 6/5-7/4		409.87
9010963806	06/15/2023	CALIF SAFETY - ANNA SCHWA RTZ	01-5620	June 2023 Alarm Systm Lease	50.00	
			01-5801	June 2023 Alarm Monitoring Fee Elem	272.50	
				June 2023 Alarm Monitoring Fee PreSchool Bldg.	52.50	
				June 2023 Alarm Monitoring Primary	180.00	
9010963807	06/15/2023	CDW GOVERNMENT	01-4510	Late Fee Returned	5.13-	549.87
				Replacement bulbs	289.75	
				Soundbar	289.78	
			13-4410	Surface Pro for Kitchen	1,089.76	
			13-4510	Surface Pro for Kitchen	173.74	1,843.03
9010963808	06/15/2023	COOPER, JOHN K	01-4510	Drinks/Food for Dance + Splies for Water Play		186.38
9010963809	06/15/2023	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5801	Fingerprint Apps (7)		224.00
9010963810	06/15/2023	ENTERPRISE AUTO PARTS	01-4510	2.5 DEF for Bus 110 and 219		135.98
9010963811	06/15/2023	JACK SCHREDER & ASSOC., INC.	25-5801	TK/K Hardship App Prep/Expend Prep		1,110.00
9010963812	06/15/2023	MENDES SUPPLY COMPANY	01-4510	Elem. Cleaning Supplies/Floor Pads	2,903.46	
				Primary Cleaning Supplies/Floor pads	2,903.45	5,806.91
9010963813	06/15/2023	MIX, REBECCA D	01-4510	School Supplies New class		230.67
9010963814	06/15/2023	MMA Happy Valley Power, L.P. c/o EDPR NA Distr. Gen	01-5515	May 2023 Solar Svc. Elem	4,668.42	
				May 2023 Solar Svc. Family Center	1,515.57	
				May 2023 Solar Svc. Primary	3,031.14	9,215.13
9010963815	06/15/2023	MOUNTAIN VALLEY SPED JPA	01-5101	Eric's Class	7,511.59	
				K-8 All SDC	7,812.41	
				Medically Fragile	2,025.63	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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Checks Dated 06/10/2023 through 06/30/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010963815	06/15/2023	MOUNTAIN VALLEY SPED JPA	01-5101	OT Services	984.31	
				Psych Services Elem	1,470.32	
				Psych Services Primary	1,470.33	
				Speech Services	201.44	
			01-5805	Student Support Svcs BCBA	2,268.32	
				Nursing Services	3,646.14	
				Special Ed Admin Costs	2,095.11	29,485.60
9010963816	06/15/2023	NORMAC	01-4510	Ball Fields Water Line Fix		128.80
9010963817	06/15/2023	PG&E	01-5515	5/3/23 to 6/1/23 Elec Svc Family Center	23.24	
				5/4-6/4 Elm. Elc. SVC	10.65	
				5/4/23 to 6/4/23 Elec Svc. Elem	402.31	
				5/5-6/5 Elc. SVC Elem Classrooms	37.67	
				5/6-6/6 Elem Elc. Svc. lights	20.11	
				Elc. Svc 5/3-6/1 Primary	22.03	
				Elc. Svc 5/3-6/6 Primary Street Lights	10.05	
				Elc. Svc 5/6-6/6 Elm. Parking Lot	40.21	566.27
9010963818	06/15/2023	PIAZZA, KARI E	01-4510	Classrm Sply. PTA partial funding		520.04
9010963819	06/15/2023	PITNEY BOWES	01-5620	4/1 - 6/30 Postage Meter Lease		247.03
9010963820	06/15/2023	PRODUCERS DAIRY FOODS, INC.	13-4710	Milk Delivery Elementary		234.57
9010963821	06/15/2023	RARE AIR	01-5801	Summer School Field Trip (6/29/23)		957.50
9010963822	06/15/2023	SHASTA CO OFFICE OF EDUCATION	01-5805	22-23 contracted library svcs Elem	325.00	
				22-23 contracted library svcs Primary	325.00	650.00
9010963823	06/15/2023	SHASTA WELDING SUPPLY INC	01-5610	May 2023 Gas Sylinder Rental		25.60
9010963824	06/15/2023	SYSCO - SACRAMENTO	13-4710	Food Deilvery		1,195.16
9010963825	06/15/2023	THE DANIELSEN COMPANY	13-4710	Food Delivery	476.61	
				Summer School Snack Delivery	441.15	917.76
9010963826	06/15/2023	US BANK EQUIPMENT FINANCE	01-5620	June 2023 Copier Lease	304.93	
				June 2023 Copier Lease Bus Barn	18.40	
				June 2023 Copier Lease Elem	380.64	
				June 2023 Copier Lease IPL	169.00	
				June 2023 copier Lease Primary	380.64	
				June 2023Copier Lease Elem	178.23	
			01-5801	June 2023 Colpier Service Primary	96.86	
				June 2023 Copier Service	193.82	
				June 2023 Copier Service Bus Barn	193.81	
				June 2023 Copier Service Elem	193.72	
				June 2023 Copier Service IPL	193.81	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 06/10/2023 through 06/30/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010963826	06/15/2023	US BANK EQUIPMENT FINANCE	01-5801	June 2023 Copier Service Primary	96.86	2,400.72
9010963827	06/15/2023	WASTE MANAGEMENT ANDERSON COTTONWOOD DISPOSAL	01-5545	June 2023 Garbage Svc. Primary	377.21	
				June Garbage Svc. Elem.	1,015.54	1,392.75
9010963828	06/15/2023	WCP SOLUTIONS	01-4510	Floor Polish Pad/Stripper Elem	199.77	
				Floor Polish Pad/Stripper Primary	199.77	399.54
9010964122	06/20/2023	N.C.G.T. SECURITY FUND	01-9550	June Health & Wellness		16,389.00
9010965479	06/29/2023	ACE HARDWARE - HOME OFFICE	01-4510	Maintenance Supply Tools and Parts		71.65
9010965480	06/29/2023	Amazon Capital Services	01-4510	Classroom Supplies- Stotka crayons,baskets,	127.36	
				District Office Toner Cartridges and Name Plates	175.45	
				DO Signature Stamp/Ink	39.80	
				J.Morgan Summer School Items	77.88	
				Stotka - Classroom Supplies	115.02	
				Summer School Supplies - Cook	49.69	585.20
9010965481	06/29/2023	Bennie Baek	01-5805	Self Care Team Training		300.00
9010965482	06/29/2023	CINTAS	01-5801	June 2023 AED Agreement		318.53
9010965483	06/29/2023	COOPER, JOHN K	01-4510	Ice/Syrup for Snow cones		16.14
9010965484	06/29/2023	COUNTRY BOWL	01-5801	Summer School Bowling 38 bowlers		304.00
9010965485	06/29/2023	Elevate Youth Solutions	01-5805	2nd Pymnt Student Welness Coaching		6,607.00
9010965486	06/29/2023	GILES LOCK & SEC SYSTEMS INC	01-4510	21 Duplicate Keys - Elementary Classrooms	104.95	
				3 Duplicate Keys - Elementary	14.99	119.94
9010965487	06/29/2023	HAPPY VALLEY UESD - PETTY CASH	01-5210	Replinish Petty Cash for upcoming year		581.97
9010965488	06/29/2023	HERFF JONES	01-4510	Primary Year Books - Extra/Over runs		263.78
9010965489	06/29/2023	LOZANO SMITH	01-5810	Rvw Rspnd board ques. Re Brown Act procedure	150.00	
				Teleconfer. S. Craig re options student discipline	75.00	225.00
9010965490	06/29/2023	MOUNTAIN VALLEY SPED JPA	01-1112	Reimburse Home/Hospital (H. Perez)		54.70
9010965491	06/29/2023	OFFICE DEPOT	01-4510	Supplies For Summer School - Cook		17.22
9010965492	06/29/2023	SHASTA CO OFFICE OF EDUCATION	01-8699	Stotka/Clifton Planetarium Field Trip		480.00
9010965493	06/29/2023	SHASTA TRINITY SCHLS INS GROUP	01-9552	July 2023 Vision Premiums	630.00	
			01-9559	July 2023 Vision Premiums	112.50	742.50
9010965494	06/29/2023	SJ Denham	01-6410	School Year 22/23 Van Purchase		46,199.46
9010965495	06/29/2023	TPX COMMUNICATIONS	01-5910	Elem. Phone Svc. 6/9-7/8	197.42	
				Family Center Phone Svc. 6/9-7/8	57.19	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 06/10/2023 through 06/30/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010965495	06/29/2023	TPX COMMUNICATIONS	01-5910	Primary Phone Svc. 6/9-7/8	271.17	525.78
9010965496	06/29/2023	VALLEY PACIFIC PETROLEUM SVCS	01-4601	Fuel June - 235.47 Gallons		982.51
9010965497	06/29/2023	VALLEY SUPPLY ACE HARDWARE	01-4510	Nuts, bolts, screws to complete maint. repairs ELEM		71.65
9010965498	06/29/2023	WCP SOLUTIONS	01-4510	Copy Paper - Elem.	96.98	
				Copy Paper Primary	96.97	193.95
Total Number of Checks					48	134,633.25

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General	44	129,748.22
13	CafeFoodSvc	5	3,775.03
25	CapitalFacilities	1	1,110.00
Total Number of Checks		48	134,633.25
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			134,633.25

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 07/01/2023 through 07/28/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010965844	07/06/2023	CALIFORNIA'S VALUED TRUST ATTN: FIN DEPT	01-9550	Medical+Dental+Retirees H+W July 2023	30,366.16	
			01-9551	Medical+Dental+Retirees H+W July 2023	2,842.06	
			01-9559	Medical+Dental+Retirees H+W July 2023	1,681.67	34,889.89
9010965845	07/06/2023	CRAIG, SHELLY	01-5210	SSDA Superintendents & Leaders Summit		233.64
9010965846	07/06/2023	MURPHY, GINA	01-5210	SSDA Superintendents & Leaders Summit		240.35
9010965847	07/06/2023	N.C.G.T. SECURITY FUND	01-9550	Jul 2023 H+W Premiums		16,389.00
9010965848	07/06/2023	PRENTGRAF LTD.	01-5101	Contracted Speech Therapy Sesiions		2,625.83
9010965849	07/06/2023	TEAMSTERS RETIREE TRUST	01-9559	Wadowski H+W July 2023		430.00
9010966667	07/13/2023	ACSA	01-5310	23/24 Membership Dues - S. Craig		1,427.71
9010966668	07/13/2023	Amazon Capital Services	01-4510	Pump for floor machine		160.55
9010966669	07/13/2023	BARRIE, ROBIN F	01-5210	STZN Expo - Reno		379.13
9010966670	07/13/2023	CDW GOVERNMENT	01-4510	Surf Pro 9 SIG Kb Sapphire Part		158.60
9010966671	07/13/2023	CINTAS	01-5801	July 2023 AED Agreement		318.53
9010966672	07/13/2023	DRURY, TIM A	01-5210	SSDA Superintendent & Leaders Summit		270.02
9010966673	07/13/2023	EXPLORELEARNING	01-4310	Reflex Math 1 & 2 License Renewal		3,295.00
9010966674	07/13/2023	HAPPY VALLEY FRESH FTS	13-4710	Fresh Fruit Delivery - invoice received 7/10/23		246.00
9010966675	07/13/2023	MMA HAPPY VALLEY POWER LP c/o MMA RV Solar Fund III - BOA	01-5515	Elem. Solar Svc. June 2023	4,912.09	
				Family Center Solar Svc. June 2023	1,534.78	
				Primary Solar Svc. June 2023	3,116.06	9,562.93
9010966676	07/13/2023	PG&E	01-5515	5/26 to 6/26 Primary Elect. Svc.		20.00
9010966677	07/13/2023	PITNEY BOWES	01-5930	Postage		453.86
9010966678	07/13/2023	Professional Exterminators	01-5510	June 2023 Pesticide Svc. Primary	70.00	
				June 2023 Pesticide Svc. Elem	90.00	160.00
9010966679	07/13/2023	SSDA	01-5310	SSDA Dues District Basic Membership		1,325.00
9010967321	07/20/2023	CALIF SAFETY - ANNA SCHWA RTZ	01-5620	July Alarm System Lease	50.00	
			01-5801	July Alarm Mon. Fee Elem.	272.50	
				July Alarm Mon. Fee PreSchool	52.50	
				July Alarm Mon. Primary	180.00	555.00
9010967322	07/20/2023	CATAPULTK12	01-5801	CMS Annual Website hosting	3,888.00	
				EMS Software Services Yealry Service	1,068.00	4,956.00
9010967323	07/20/2023	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5801	June Fingerprint Apps (2)		64.00
9010967324	07/20/2023	HAPPY STOP MARKET	01-4601	Gas - kitchen van, lawn mower, gas cans - June		519.17
9010967325	07/20/2023	JACK SCHREDER & ASSOC., INC.	25-5801	Conf. re. financial hardship/TK-K project expend.		601.25
9010967326	07/20/2023	PG&E	01-5515	06/06-07/05 Elem. Elect. Svc.	32.25	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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Checks Dated 07/01/2023 through 07/28/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010967326	07/20/2023	PG&E	01-5515	6/2 to 7/2 Family Center Elec. Svsc	73.86	
				6/2 To 7/2 Primary Elec. Svc.	57.41	
				6/5 to 7/4 Elect. Svc. Elem.	183.38	
				6/5-7/4 Elect. Svc. Elem. Classrooms	170.07	
				6/7 to 07/6 Elec. Svc. Elem. Classrooms	20.07	
				6/7-7/6 Elec. Svc. Elem	40.13	
				6/7-7/6 Elec. Svc. Primary	10.03	587.20
9010967327	07/20/2023	RENAISSANCE LEARNING INC	01-5805	Renaissance Subscription Renewal Elem.	14,101.25	
				Renaissance Subscription Renewal IPL	4,338.10	
				Renaissance Subscription Renewal Primary	5,847.75	24,287.10
9010967328	07/20/2023	TPX COMMUNICATIONS	01-5910	7/9-8/8 Phone Svc. Elem	197.32	
				7/9-8/8 Phone Svc. Family Center	57.26	
				7/9-8/8 Phone Svc. Primary	271.17	
				Phone Svc. Late Fee	7.89	533.64
9010967329	07/20/2023	VALLEY ACE HARDWARE	01-4510	Elem. maint. supplies (paint)	77.18	
				Elem. plumbing/drain parts	240.65	317.83
9010967330	07/20/2023	WASTE MANAGEMENT ANDERSON COTTONWOOD DISPOSAL	01-5545	July Garbae Service Elementary	1,076.47	
				July Garbage Service Primary	399.84	1,476.31
9010967611	07/25/2023	U.S. BANK CORP PAYMENT SYSTEMS	01-4510	Appreciation bags	50.36	
				Board plaque	96.47	
				District Art Project	153.02	
				District Art Projects	128.64	
				District Office Planning	74.97	
				Drinks for Principal Interviews	14.32	
				End of Year Celebration Elementary	24.76	
				Interview lunches	83.92	
				Lunch for Principal Interviews	56.76	
				nd of Year Celebration Elementary	90.53	
				Staff Appreciation Bags	563.01	
			01-5210	Ca Assoc of School Counselors Mental Health conf	220.00	
				Conference ACSA Spring conf Cooper	642.75	
				Credit return of deposit for hotel for conf	200.00-	
				EB Foundational Year	275.00	
				Leadership Training	195.00	

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ESCAPE ONLINE

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Checks Dated 07/01/2023 through 07/28/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010967611	07/25/2023	U.S. BANK CORP PAYMENT SYSTEMS	01-5210	Parking for Sacramento Flight to Conference	20.00	
				Resort fee/Parking San Diego Conference	84.39	
				School Services of California	295.00	
				Small School District Conf. Cooper	103.00	
				Superintendent conf	237.99	
				Uber during conference	21.91	
			01-5310	Adobe monthly Subscription	29.99	
				Amazon monthly subscription	16.08	
			01-5930	Postage Package	22.60	
			01-8699	Six Flags Trip 8th grade (reimbursed ck 3126)	3,478.64	
			13-4710	bread for grilled cheese	24.14	
				Carrots & Celery	58.25	
				Chef's Store Butter Unsalted	89.70	
				Containers for soup Cheddar for Burritos	119.92	
				Granola Bars for snack testing	56.29	
				Half & Half Non-fat milk for tomato soup	21.05	
				to go trays for lunches	47.17	
				Walmart-Bread for fld trip, tide for towels & Aprons	29.28	7,224.91
9010967985	07/27/2023	CLEAR CREEK COMMUNITY SERVICE	01-5550	5/15-6/19 Water Svc Ball Park	85.28	
				5/16-6/19 water service Primary	146.84	
				5/19 to 6/19 water service Bus Barn	10.99	
				5/19-6/19 water service Elem. Parking Lot	144.04	387.15
9010967986	07/27/2023	Educational Impact Inc.	01-5805	Truama Informed Online Academy		1,900.00
9010967987	07/27/2023	HILLTOP MEDICAL CLINIC	01-5801	Physical Bus Driver Chambers		125.00
9010967988	07/27/2023	MENDES SUPPLY COMPANY	01-4510	Palet 100 case Black Can Liners Elementary	552.98	
				Pallet 100 case Black Can Liners - Primary	552.99	1,105.97
9010967989	07/27/2023	SHASTA TRINITY SCHLS INS GROUP	01-9552	Vision Premiums August 2023	630.00	
			01-9559	Vision Premiums August 2023	112.50	742.50
9010967990	07/27/2023	SHASTA WELDING SUPPLY INC	01-5610	June 2023 Gas Sylinder Rental		25.00
9010967991	07/27/2023	Tony's Regrigeration, Inc.	01-4510	Primary Walk-in cooler Gaskets Changed and repaired		1,224.71
9010967992	07/27/2023	US BANK EQUIPMENT FINANCE	01-5801	Copier Service	968.88	
			01-7439	Copier Lease	1,431.84	2,400.72

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ESCAPE ONLINE

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Checks Dated 07/01/2023 through 07/28/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
Total Number of Checks					38	121,619.50

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General	36	120,326.45
13	CafeFoodSvc	2	691.80
25	CapitalFacilities	1	601.25
Total Number of Checks		38	121,619.50
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			121,619.50

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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HAPPY VALLEY UNION ELEMENTARY SCHOOL DISTRICT
PERSONNEL ACTION REPORT – AGENDA ITEM #9.1

NAME OF EMPLOYEE	EMPLOYEE POSITION	EMPLOYMENT STATUS	EFFECTIVE DATE
Wendy Bogges	Secretary	Resignation	07/07/2023
Gina Murphy	Principal	New Hire	07/01/2023
Tim Drury	Asst. Principal/Dean of Students	New Hire	07/01/2023
Jason Hutchison	Teacher	New Hire	08/11/2023
Froylan Mendoza	Teacher – CDS	New Hire	08/11/2023
Paige Salcido	Teacher	New Hire	08/11/2023
Jennifer Jaramillo	Teacher	New Hire	08/11/2023
Kendall Sanders	Teacher	New Hire	08/11/2023
Jennifer Sanford	Teacher	New Hire	08/11/2023
Chris Moon	Teacher	New Hire	08/11/2023
Lindsey Neesmith	Secretary	New Hire	08/01/2023
Kyralyn Smotski	Secretary	New Hire	08/08/2023
Kimberly Smith	Business Services Clerk	New Hire	08/01/2023

**BEFORE THE BOARD OF TRUSTEES OF THE
HAPPY VALLEY UNION ELEMENTARY SCHOOL DISTRICT
SHASTA COUNTY, CALIFORNIA
RESOLUTION #24-01
REGARDING THE EDUCATION PROTECTION ACCOUNT**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Happy Valley Union Elementary School District;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Happy Valley Union Elementary School District has determined to spend the monies received from the Education Protection Act for Teachers' salaries.

DATED: AUGUST 2, 2023

Nate Echols, Board President

Jodi Shearman, Vice-President

Carla Perry, Clerk

Cheryl Best, Board Member

Billy Soksoda, Board Member

**BEFORE THE BOARD OF TRUSTEES OF THE
HAPPY VALLEY UNION ELEMENTARY SCHOOL DISTRICT
SHASTA COUNTY, CALIFORNIA
RESOLUTION #24-02
AUTHORIZATION FOR 2023-2024 INTERFUND TRANSFERS**

WHEREAS, the Happy Valley Union Elementary School District will need to transfer money between funds;

WHEREAS, the Happy Valley Union Elementary School District has the need to transfer revenues and expenditures between funds;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Happy Valley Union Elementary School District authorizes the Business Manager or Superintendent to make such transfers as may be needed.

PASSED AND ADOPTED THIS 2nd day of August 2023, by the Board of Trustees of the Happy Valley Union Elementary School District by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Clerk of the Governing Board

**BEFORE THE BOARD OF TRUSTEES OF THE
HAPPY VALLEY UNION ELEMENTARY SCHOOL DISTRICT
RESOLUTION #24-03
AUTHORIZING THE SUPERINTENDENT/PRINCIPAL TO MAKE CERTAIN
PURCHASES RELATED TO SCHOOL ACTIVITES AND FUNCTIONS**

WHEREAS, Education Code Section 35160 authorizes a Governing Board to initiate and carry on any program, activity, or otherwise act in any manner which is not in conflict with or inconsistent with, the purposes for which school districts are established; and,

WHEREAS, Education Code Section 35160.1 further authorizes a Governing Board to expend public funds for programs and activities that the Governing Board determines are necessary or desirable in meeting the unique needs of the District; and,

WHEREAS, Education Code Section 35172(c) specifically authorizes a Governing Board to engage in activities that inform and make known to the citizens of the District, the educational programs and activities of Happy Valley UESD; and,

WHEREAS, Education Code Section 35161 also authorizes a Governing Board to delegate to an officer or employee of the District any of the powers or duties that are delegated to it (the Governing Board) by law;

WHEREAS, Education Code Section 44032 requires that the Governing Board pay the actual and necessary expenses of employees incurred in the course of performing services for the District under the direction of the Governing Board; and,

WHEREAS, the Governing Board requires the Superintendent/Principal to promote understanding of District's educational programs through personal contact with individuals and groups throughout Shasta County communities; and,

WHEREAS, the Governing Board recognizes that the Superintendent/Principal may, from time to time, require parents, community members, officers and employees to meet during meal periods or after normal school hours; and,

WHEREAS, the Governing Board further recognizes that the Superintendent/Principal, as part of the educational program at Happy Valley UESD, may need to recognize students, parents, volunteers, and District staff for their contributions and efforts in making the educational program at Happy Valley UESD successful; and,

WHEREAS, the Governing Board has previously authorized the Superintendent/Principal to make expenditures on behalf of the Governing Board and the District in amounts not to exceed \$10,000.00, without prior Governing Board approval; and;

WHEREAS, the Governing Board desiresto authorize the Superintendent/Principal to purchase awards, flowers, books, trophies, food and beverages, and other mementos to recognize the accomplishments, contributions and efforts of those students, parents, District staff, and volunteers.

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:

1. The Governing Board reaffirms and reauthorizes the Superintendent/Principal to make expenditures on behalf of the Governing Board and/or the District in amounts not to exceed \$10,000.00 without the prior approval of the Governing Board. Said expenditures shall be presented to the Governing Board for ratification at the next regularly scheduled meeting following the expenditure;
2. The Governing Board hereby designates and approves the following activities for service of food, non-alcoholic beverages and other refreshments:

Governing Board Meetings
Functions for volunteers and retiring employees
Activities honoring individuals in education
Public School Week activities
Education events sponsored by the Governing Board
Seminars, workshops or employee in-services
Board appointed committee meetings
Group planning and operational meetings
Student Presentations

3. The Governing Board further hereby authorizes the Superintendent/Principal to use her discretion to purchase coffee, water, food items, flowers, books, awards and/or mementos for staff, parents and volunteers as she deems appropriate to encourage and/or recognize participation in school activities, staff contributions to the educational programming, attendance at parent meetings, and encourage volunteerism; and

BE IT FURTHER RESOLVED THAT:

4. Such expenses shall be paid from District funds with the cost per person not to exceed \$30.00 and the total expense per event shall not exceed \$1,000.00, without prior Governing Board approval.
5. The Governing Board determines that these activities are in accordance with Education Code Section 35160, 35160.1, 70902, 44032/87032 and serve the educational purpose, goals and mission of Happy Valley UESD, including communicating the mission of the District and the Governing Board, increases community awareness of the educational programs of the District and promotes individual and group support of, and participation in, the District's educational program and priorities.

APPROVED AND ADOPTED by the Governing Board of the Happy Valley Union Elementary School District at a regularly scheduled board meeting held on the 2nd day of August 2023, in Shasta County, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Nate Echols, President

Carla Perry, Board Clerk

2022–23 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA's homeless liaison.

CDE Program Contact:

Leanne Wheeler, Integrated Student Support and Programs Office, LWheeler@cde.ca.gov, 916-319-0383
Karmina Barrales, Integrated Student Support and Programs Office, KBarrales@cde.ca.gov, 916-327-9692

Homeless Education Certification

The LEA hereby assures that the LEA has met the following requirements:

1. Designated a staff person as the liaison for homeless children and youths;
2. Developed a written policy that supports the enrollment and retention of homeless children and youths in schools of the LEA which:
 - a) Includes policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless;
 - b) Includes a dispute resolution process;
 - c) Ensures that transportation is provided for a homeless child or youth to and from the school of origin if requested by the parent, guardian or homeless liaison;
3. Disseminated public notice of the educational rights of homeless children and youths where such children and youths receive services under the provisions of the Education for Homeless Children and Youths Act.

Homeless Liaison Contact Information

Homeless liaison first name	Shelly
Homeless liaison last name	Craig
Homeless liaison title	Superintendent/Principal
Homeless liaison email address (Format: abc@xyz.zyx)	sccraig@hvsd.net
Homeless liaison telephone number (Format: 999-999-9999)	530-357-2134
Homeless liaison telephone extension	
Enter the full-time equivalent (FTE) for all personnel directly responsible for the implementation of homeless education (Format: 0.00)	0.01

Homeless Liaison Training Information

Warning

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2022–23 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA's homeless liaison.

CDE Program Contact:

Leanne Wheeler, Integrated Student Support and Programs Office, LWheeler@cde.ca.gov, 916-319-0383
Karmina Barrales, Integrated Student Support and Programs Office, KBarrales@cde.ca.gov, 916-327-9692

Has the homeless liaison attended and/or participated in a homeless education liaison training within the last two years	Yes
Has the homeless liaison provided training to the following personnel:	
Principals and other school leaders	Yes
Attendance officers and registrars	Yes
Teachers and instructional assistants	No
School counselors	Yes

Homeless Education Policy and Requirements

Does the LEA have a written homeless education policy	Yes
No policy comment	
Provide an explanation why the LEA does not have a homeless education policy. (Maximum 500 characters)	
Date LEA's board approved the homeless education policy	04/10/2018
Does the LEA meet the above federal requirements	Yes
Compliance comment	
Provide an explanation why the LEA does not comply with federal requirements. (Maximum 500 characters)	

Housing Questionnaire Identifying Homeless Children

Does your LEA use a housing questionnaire to assist with the identification of homeless children and youth	Yes
Does the housing questionnaire include best practices, rights, and protections afforded to homeless children and youth	Yes
Is the housing questionnaire made available in paper form	Yes
Did your LEA administer the housing questionnaire to all student body during the school year	Yes

Title I, Part A Homeless Expenditures

2022–23 Title I, Part A LEA allocation	\$154,803
2022–23 Title I, Part A direct or indirect services to homeless children reservation	\$1,500

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2022–23 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA's homeless liaison.

CDE Program Contact:

Leanne Wheeler, Integrated Student Support and Programs Office, LWheeler@cde.ca.gov, 916-319-0383
Karmina Barrales, Integrated Student Support and Programs Office, KBarrales@cde.ca.gov, 916-327-9692

Amount of 2022–23 Title I, Part A funds expended or encumbered for direct or indirect services for homeless children	\$1,512
Homeless services provided (Maximum 500 characters)	<p>We provided emergency housing (motel) for one of our homeless families.</p> <p>We also provided services and needed supplies to our homeless student through our Chronic Absenteeism Attendance Grant. Grocery gift cards, clothing, school supplies, toiletries and other items are just some of the items that were provided.</p>
No expenditures or encumbrances comment Provide an explanation why there are no Title I, Part A expenditures or encumbrances for homeless services. (Maximum 500 characters)	

*****Warning*****

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2023–24 Nonprofit Private School Consultation

The local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff enrolled in nonprofit private elementary and secondary schools under the programs listed below.

CDE Program Contact:

Sylvia Hanna, Title I Policy, Program, and Support Office, SHanna@cde.ca.gov, 916-319-0948
Rina DeRose, Title I Policy, Program, and Support Office, RDeRose@cde.ca.gov, 916-323-0472

In accordance with the Every Student Succeeds Act (ESSA) sections 1117 and 8501, a local educational agency shall consult annually with appropriate private school officials and both shall have the goal of reaching agreement on how to provide equitable and effective programs for eligible private school children, teachers, and families. This applies to programs under Title I, Part A; Title I, Part C; Title II, Part A; Title III, Part A; Title IV, Part A; Title IV, Part B; and section 4631, with regard to the Project School Emergency Response to Violence Program (Project SERV).

The enrollment numbers are reported under penalty of perjury by each private school on its annual Private School Affidavit. The information in the Private School Affidavit is not verified, and the California Department of Education takes no position as to its accuracy. It is expected that districts engaged in private school consultation verify the accuracy of student enrollment data and the tax exempt status if it is being used for the purpose of providing equitable services.

Private School's Believed Results of Consultation Allowable Codes

Y1: meaningful consultation occurred
Y2: timely and meaningful consultation did not occur
Y3: the program design is not equitable with respect to eligible private school children

Y4: timely and meaningful consultation did not occur and the program design is not equitable with respect to eligible private school children

Add non-attendance area school(s) No

The local educational agency is electing to add nonprofit private schools outside of the district's attendance area.

Warning

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2023–24 Nonprofit Private School Consultation

The local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff enrolled in nonprofit private elementary and secondary schools under the programs listed below.

School Name	School Code	Enrollment	Consultation Occurred	Was Consultation Agreement Met	Signed Written Affirmation on File	Consultation Code	School Added
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Warning

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2023–24 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca21assurance.toc.asp>.

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Shelly Craig
Authorized Representative's Signature	
Authorized Representative's Title	Superintendent/Principal
Authorized Representative's Signature Date	07/25/2023

*****Warning*****

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2023–24 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Miguel Cordova, Title I Policy, Program, and Support Office, MCordova@cde.ca.gov, 916-319-0381

Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Shelly Craig
Authorized Representative's Title	Superintendent/Principal
Authorized Representative's Signature Date	07/20/2023
Comment If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)	

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2023–24 LCAP Federal Addendum Certification**CDE Program Contact:**Local Agency Systems Support Office, LCAPAddendum@cde.ca.gov, 916-323-5233**Initial Application**

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

County Office of Education (COE) or District For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP	07/01/2017
Direct Funded Charter Enter the adoption date of the current LCAP	
Authorized Representative's Full Name	Shelly Craig
Authorized Representative's Title	Superintendent/Principal

*****Warning*****

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2023–24 Application for Funding**CDE Program Contact:**Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297**Local Governing Board Approval**

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year	Yes
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District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that parent input has been received from the District English Learner Committee (if applicable) regarding the spending of Title III funds for the listed fiscal year	Yes
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Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title II, Part A funds used through the Alternative Fund Use Authority (AFUA) Section 5211 of ESEA	No
Title III English Learner ESEA Sec. 3102 SACS 4203	Yes
Title III Immigrant ESEA Sec. 3102 SACS 4201	No
Title IV, Part A (Student and School Support) ESSA Sec. 4101 SACS 4127	Yes
Title IV, Part A funds used through the Alternative Fund Use Authority (AFUA)	No

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2023–24 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Section 5211 of ESEA	
Title V, Part B Subpart 1 Small, Rural School Achievement Grant	Yes
ESSA Sec. 5211 SACS 5810	

Warning

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2023–24 Title III English Learner Student Program Subgrant Budget

The purpose of this data collection form is to provide a proposed budget for English learner (EL) Student Program Subgrant funds only per the Title III English Learner Students Program requirements (ESSA, Sections 3114, 3115, & 3116).

CDE Program Contact:

Annie Abreu Park, Language Policy and Leadership Office, AAbreuPark@cde.ca.gov, 916-319-9620
Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831

Estimated Allocation Calculation

Estimated English learner per student allocation	\$125.15
Estimated English learner student count	51
Estimated English learner student program allocation	\$6,383

Note: \$10,000 minimum program eligibility criteria

If the local educational agency's estimated English learner student program allocation is less than \$10,000, then it does not meet the minimum program eligibility criteria for direct funding status and requires further action. To receive instructions regarding the consortium application process, please go to the California Department of Education Title III EL Consortium Details web page at <https://www.cde.ca.gov/sp/el/t3/elconsortium.asp>.

Budget

Professional development activities	\$0
Program and other authorized activities	\$6,383
English Proficiency and Academic Achievement	\$0
Parent, family, and community engagement	\$0
Direct administrative costs (Amount cannot exceed 2% of the estimated English learner student program allocation)	\$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$0
Total budget	\$6,383

*****Warning*****

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2023–24 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

CDE Program Contact:

Hilary Thomson, Fiscal Oversight and Support Office, HThomson@cde.ca.gov, 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fg/ac/sa/>.

2022–23 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

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2021–22 Title II, Part A Fiscal Year Expenditure Report, 24 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2021 through June 30, 2023.

CDE Program Contact:

Alice Ng (Fiscal), Division Support Office, ANg@cde.ca.gov, 916-323-4636

Lisa Fassett (Program), Professional Learning Support & Monitoring Office, LFassett@cde.ca.gov, 916-323-4963

2021–22 Title II, Part A allocation	\$20,460
Transferred–in amount	\$0
Transferred–out amount	\$0
2021–22 Total allocation	\$20,460

Professional Development Expenditures

Professional development for teachers	\$0
Professional development for administrators	\$0
Consulting/Professional services	\$0
Induction programs	\$20,460
Books and other supplies	\$0
Dues and membership	\$0
Travel and conferences	\$0

Personnel and Other Authorized Activities

Certificated personnel salaries	\$0
Classified personnel salaries	\$0
Employee benefits	\$0
Developing or improving an evaluation system	\$0
Recruitment activities	\$0
Retention activities	\$0
Class size reduction	\$0

Program Expenditures

Direct administrative costs	\$0
Indirect costs	\$0
Title V, Part B Subpart 1 Alternative Uses of Funds Authority Participation	\$0
Equitable services for nonprofit private schools	\$0
Total expenditures	\$20,460
2021–22 Unspent funds	\$0

*****Warning*****

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SCHOOL DISTRICT WARRANT SIGNATURE CARD

School District: _____ **Org #:** _____

In accordance with Education Code Sections *42631, 42632, and 42633, the Board of Trustees of the School District authorizes the following persons to sign for approval of warrants and fund transfers of the above-named district:

<u>Typed Name</u>	<u>Original Signature</u>	<u>Facsimile (if authorized)</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Allow Electronic Authorization for Accounts Payable Batch Approval (check one): YES NO

Passed and adopted this _____ day of _____, 20_____

By _____

Clerk of the Board

*Return to Shasta County Office of Education
Attn: Superintendent's Office*

Education Code Section 42631: All payments from the funds of a school district shall be made by written order of the governing board of the district. Orders shall be on forms prescribed by the county superintendent of schools unless the warrants are processed by an on-line data processing system. Forms may be printed and furnished by the board of supervisors or the county superintendent of schools.

Education Code Section 42632: Each order drawn on the funds of a school district shall be signed by at least a majority of the members of the governing board of the district, or by a person or persons authorized by the governing board to sign orders in its name. No persons other than an officer or employee of the district shall be authorized to sign orders.

Education Code Section 42633: The governing board of each school district shall be responsible for filing or causing to be filed with the county superintendent of schools the verified signature of each person, including members of the governing board, authorized to sign orders in its name. Except for districts determined to be fiscally accountable pursuant to Section 42650, no order on the funds of any school district shall be approved by the county superintendent of school unless the signatures are on file in his office and he is satisfied that the signatures on the order are those of persons authorized to sign the order.

CONTRACT OF EMPLOYMENT
FOR
ASSISTANT PRINCIPAL/DEAN OF STUDENTS (TOSA) OF HAPPY VALLEY
ELEMENTARY SCHOOL

This Agreement is entered into by and between the Governing Board of the Happy Valley Union Elementary School District ("District"), and Tim Drury ("Employee").

1. TERM: The District hereby employs the Employee for one year, to commence July 1, 2023 and end June 30, 2024.

2. EMPLOYMENT: The District employs the Employee and the Employee accepts employment as a 0.51 FTE Assistant Principal of Happy Valley Elementary School and as a 0.49 FTE Dean of Students (TOSA) of Happy Valley Elementary School. The Employee shall work on every pupil attendance day (180 school days) and the remainder of the contracted days to be directed by the Superintendent for a total of two hundred ten (210) annual days of work. Employee will be expected to supervise afterschool activities and will be required to attend the following events:

Back to School Night, Harvest Festival, Christmas Program, Literacy Faire, Open House, and attend regularly scheduled Board Meetings as necessary. Supervision and attendance when needed at PTA meetings, PTA community events, Student Council Events, Parent/ Booster Club Meetings, Athletic events, Ice Cream Social, and other district sponsored events as assigned by the Superintendent.

Employee is not required to render services on legal holidays. The Employee may resign upon sixty (60) days advance written notice to the Board of Trustees.

3. COMPENSATION: The Employee's salary shall be as follows; \$93,251.04 for the 2023-2024 school year. In addition, the Employee shall be granted all benefits including but not limited to sick leave, accident and injury leaves, and health and welfare benefits including insurance fringe benefits which the District grants to unrepresented administrative employees. The District will pay on behalf of the Employee, monthly, the same amount it pays for other unrepresented administrative employees towards the monthly premium for insurance fringe benefits and the Employee shall pay by automatic payroll withdrawal all sums in excess of the District's contribution for such insurance, in order to fund the full monthly premium for such insurance fringe benefits. The District will pay to the Employee a monthly stipend of \$100 per month to offset the expense of a cell phone and a monthly Masters Stipend of \$166.67 (\$2,000 per year).

4. DUTIES: The Employee is employed as school Assistant Principal/Dean of Students (TOSA) of Happy Valley Elementary School. The Employee shall perform the duties as Assistant Principal/Dean of Students (TOSA) as prescribed by the laws of the State of California. The Employee shall perform duties customarily or routinely performed by a school district Assistant Principal/Dean of Students (TOSA). The Employee shall have responsibility as delegated by the Superintendent for execution of Governing Board policy and responsibility as delegated by the Superintendent for the duties prescribed by the Education Code. The Employee shall have the additional powers and duties as granted or directed by the Superintendent or Governing Board.

Other duties: The Employee shall perform all duties of a school Assistant Principal/Dean of Students (TOSA) as set forth in the California Education Code, the California Code of Regulations Title V, and all applicable rules and regulations.

5. REIMBURSEMENT FOR EXPENSES: The Governing Board shall reimburse the Employee for actual and necessary expenses incurred by him/her within the scope of his/her employment, subject to approval by the Board of Trustees. The Employee shall also be compensated for the operation of his/her own vehicle on District activities in accordance with Governing Board policy.

6. EVALUATION: The Employee is supervised by the Superintendent. The Superintendent may evaluate the Employee on criteria as determined by and in a fashion as determined by the Superintendent.

7. LEAVES: The Governing Board will provide to the Employee the same leave benefits it provides to certificated employees of the District, except that the Employee shall be entitled to eleven (11) days of sick leave. The Employee will make every effort not to take sick leave while students are in session. The Assistant Principal/Dean of Students (TOSA) is not awarded any days of vacation.

8. CONTRACT AMENDMENTS: This contract may be amended by mutual consent of the Governing Board and the Employee. Any amendments shall only be effective if and when they are written, signed, and dated by the Governing Board and the Employee, and specifically reference that the contract is being amended.

9. MISCELLANEOUS: The Employee is encouraged to attend appropriate professional meetings at the local and state level. The reasonable and necessary expenses of attendance at such meeting shall be paid by the District. The Employee may report to the Board regarding his appraisal of such meetings, when appropriate.

Nothing contained in this agreement shall prohibit the Employee from using non-contracted days to undertake consulting work, speaking engagements, writing, lecturing, or other professional duties, functions and obligations, provided such undertakings do not interfere with the performance of his duties under this agreement.

This offer of employment is made subject to the laws of California and to the lawful rules of the State Board of Education, County Board of Education and governing board of the school district. Said laws and rules are hereby made a part of the terms and conditions of this offer of employment the same as though they had been expressly set forth herein.

IN WITNESS WHEREOF, we affix our signatures to this Agreement as the full and complete understanding of the relationship between the parties hereto.

HAPPY VALLEY ELEMENTARY SCHOOL DISTRICT

Superintendent

Date: _____

I hereby accept this offer of employment and agree to comply with the conditions thereof, and to fulfill all the duties of my employment as Assistant Principal/Dean of Students (TOSA) of Happy Valley Elementary School.

Tim Drury

CONTRACT OF EMPLOYMENT
FOR
PRINCIPAL OF HAPPY VALLEY PRIMARY SCHOOL

This Agreement is entered into by and between the Governing Board of the Happy Valley Union Elementary School District (“District”), and Gina Murphy (“Employee”).

1. TERM: The District hereby employs the Employee for one year, to commence July 1, 2023 and end June 30, 2024.

2. EMPLOYMENT: The District employs the Employee and the Employee accepts employment as a full time Principal of Happy Valley Primary School. The Employee shall work on every pupil attendance day, nine (9) days before the first pupil attendance day, and three (3) days after the last pupil attendance day and any other days as directed by the Superintendent for a total of two hundred ten (210) annual days of work. Employee will be expected to supervise afterschool activities and will be required to attend the following events:

Back to School Night, Harvest Festival, Christmas Story Night, Literacy Faire, Open House, and all regularly scheduled Board Meetings. Supervision and attendance when needed at PTA meetings, PTA community events, Student Council Events, Parent/ Booster Club Meetings, Athletic events, Ice Cream Social, and other district sponsored events as assigned by the Superintendent.

Employee is not required to render services on legal holidays. The Employee may resign upon sixty (60) days advance written notice to the Board of Trustees.

3. COMPENSATION: The Employee's salary shall be as follows; \$113,198.03 for the 2023-2024 school year. In addition, the Employee shall be granted all benefits including but not limited to sick leave, accident and injury leaves, and health and welfare benefits including insurance fringe benefits which the District grants to unrepresented administrative employees. The District will pay on behalf of the Employee, monthly, the same amount it pays for other unrepresented administrative employees towards the monthly premium for insurance fringe benefits and the Employee shall pay by automatic payroll withdrawal all sums in excess of the District's contribution for such insurance, in order to fund the full monthly premium for such insurance fringe benefits. The District will pay to the Employee a monthly stipend of \$100 per month to offset the expense of a cell phone.

4. DUTIES: The Employee is employed as school Principal of Happy Valley Primary School. The Employee shall perform the duties as Principal as prescribed by the laws of the State of California. The Employee shall perform duties customarily or routinely performed by a school district Principal. The Employee shall have responsibility as delegated by the Superintendent for execution of Governing Board policy and responsibility as delegated by the Superintendent for the duties prescribed by the Education Code. The Employee shall have the additional powers and duties as granted or directed by the Superintendent or Governing Board.

Other duties: The Employee shall perform all duties of a school Principal as set forth in the California Education Code, the California Code of Regulations Title V, and all applicable rules and regulations.

5. REIMBURSEMENT FOR EXPENSES: The Governing Board shall reimburse the Employee for actual and necessary expenses incurred by him/her within the

scope of his/her employment, subject to approval by the Board of Trustees. The Employee shall also be compensated for the operation of his/her own vehicle on District activities in accordance with Governing Board policy.

6. EVALUATION: The Employee is supervised by the Superintendent. The Superintendent may evaluate the Employee on criteria as determined by and in a fashion as determined by the Superintendent.

7. LEAVES: The Governing Board will provide to the Employee the same leave benefits it provides to certificated employees of the District, except that the Employee shall be entitled to eleven (11) days of sick leave. The Employee will make every effort not to take sick leave while students are in session. The Principal is not awarded any days of vacation.

8. CONTRACT AMENDMENTS: This contract may be amended by mutual consent of the Governing Board and the Employee. Any amendments shall only be effective if and when they are written, signed, and dated by the Governing Board and the Employee, and specifically reference that the contract is being amended.

9. MISCELLANEOUS: The Employee is encouraged to attend appropriate professional meetings at the local and state level. The reasonable and necessary expenses of attendance at such meeting shall be paid by the District. The Employee may report to the Board regarding his/her appraisal of such meetings, when appropriate.

Nothing contained in this agreement shall prohibit the Employee from using non-contracted days to undertake consulting work, speaking engagements, writing, lecturing, or other professional duties, functions and obligations, provided such undertakings do not interfere with the performance of his/her duties under this agreement.

This offer of employment is made subject to the laws of California and to the lawful rules of the State Board of Education, County Board of Education and governing board of the school district. Said laws and rules are hereby made a part of the terms and conditions of this offer of employment the same as though they had been expressly set forth herein.

IN WITNESS WHEREOF, we affix our signatures to this Agreement as the full and complete understanding of the relationship between the parties hereto.

HAPPY VALLEY UNION ELEMENTARY SCHOOL DISTRICT

Superintendent

Date: _____

I hereby accept this offer of employment and agree to comply with the conditions thereof, and to fulfill all the duties of my employment as Principal of Happy Valley Primary School.

Gina Murphy

Notes for Board Members regarding Board Meeting Dates

Discussion/Action Item #10.9:

December's meeting needs to be held within 15 days of the second Friday in December. Options are the 13th or 20th.

January's meeting falls during winter break and will need to be re-scheduled. Options are the 10th or 17th.

April's meeting falls within Spring Break and will need to be re-scheduled. Options are April 10th or 17th.

June's regular board meeting and special board meeting dates. Can decide now or wait until it gets closer.