



Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting Minutes

January 11, 2022 – Happy Valley Primary School

16300 Cloverdale Rd., Anderson, CA 96007

6:00 p.m. – Open Session (Primary Cafeteria)

7:00 – 7:30 p.m. Closed Session (Room 11)

OPEN SESSION – 6:00 PM Primary Cafeteria

1.0 Call to Order @ 6:00 p.m.

2.0 Roll Call – Tim Garman, Ben Swim, Cheryl Frazer, Nate Echols – Present
Carla Perry - Absent

3.0 Pledge of Allegiance led by Tim Garman

4.0 Approval of Agenda –

On a motion by Ben Swim, seconded by Cheryl Frazer, the board voted 4-0 to approve the agenda.

***Carla Perry arrived at 6:02 p.m.

5.0 Presentation –

Staff: Joanna Hansen, Ashley Clifton, Rocio Parkinson

Students: Emiree Collins, Grant Tomei (Primary) Benjamin Dwinell, Alexa Meier (Elementary)

Mrs. Craig introduced the new CBO, Roxanne Voorhees, and welcomed her to the District.

6.0 Communications to the Board - None

7.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

7.1 Public Comment Session Opened @ 6:22 p.m.

7.2 Items on the Agenda – None

- 7.3 Items not on the Agenda – Heather McFall, Teamsters representative, read a letter from the Classified staff regarding testing of all staff members of the District. She relayed that 69.2% of the Classified staff members do not agree to the testing of vaccinated staff and ask the Board members to retract their decision to make all staff test.
- 7.4 Items in Closed Session – None
- 7.5 Public Comment Session Closed @ 6:25 p.m.

8.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. **Board Members may request that an item be removed from the Consent Agenda for later discussion.**

- 8.1 Approval of Minutes for Regular Board Meeting December 14, 2021
- 8.2 Approval of Warrants December 1 – 31, 2021
- 8.3 Quarterly Williams Report Oct. 1 – Dec. 31, 2021

On a motion by Ben Swim, seconded by Cheryl Frazer, the board voted 5-0 to approve the Consent Agenda.

9.0 Personnel:

- 9.1 Approve Personnel Action Report

On a motion by Ben Swim, seconded by Carla Perry, the board voted 5-0 to approve the Personnel Action Report.

10.0 Discussion/Action Items

- 10.1 Discussion/Action: Approve Single Plan for School Achievement

Shelly Craig reported that CDE has not released its portion of the plan at this time and the plan will have to be brought back to the Board with the updates.

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 5-0 to approve the Single Plan for School Achievement.

- 10.2 Discussion/Action: Approve SARC – School Accountability Report Card

Shelly Craig reported this is the same as the Single Plan for School Achievement and the SARC will have to be brought back with the updates.

On a motion by Carla Perry, seconded by Nate Echols, the board voted 5-0 to approve the School Accountability Report Card.

- 10.3 Discussion/Action: Approve Date for Second LCAP Board Meeting June 2022

On a motion by Ben Swim, seconded by Cheryl Frazer, the board voted 5-0 to approve the date of June 10, 2022 @ 6:00 p.m. for the second LCAP Board meeting.

- 10.4 Discussion/Action: Approve Updated Warrant Signature Card

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 5-0 to approve the Updated Warrant Signature Card.

10.5 Discussion/Action: Approve Updated Confidential Management Salary Schedule

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 5-0 to approve the Updated Confidential Management Salary Schedule.

10.6 Discussion/Action: Approve Updated Substitute Pay

On a motion by Ben Swim, seconded by Nate Echols, the board voted 5-0 to approve an increase in substitute pay to \$175 per day.

11.0 Information/Discussion Items

11.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – PTA is having a membership drive. Memberships are \$5.00 and are available to anyone interested in joining; the first PTA meeting will be held on January 12th in the Elementary Library.
- b) Certificated Staff – None
- c) Classified Staff – None
- d) Board Members –

Cheryl Frazer reported 4-H made a \$2,000 profit on Mandarin sales.

Ben Swim reported the Crab Feed is completely sold out.

- e) Primary Site Update – Karen Maki reported the following: the school will participate in the Great Kindness Challenge at the end of January; Ms. Morgan will officially begin working with students in math; all District teachers have met with Lee Jenkins for professional development.
- f) Elementary Site Update – Shelly Craig reported on the following: the new sound system is being installed; field trips are being planned; boys' basketball will be starting very soon.

11.2 Superintendent Update – Shelly Craig reported on the following: there are new updates to the C-19 regulations regarding isolation for adults; security cameras at the Elementary have not been working properly. Nathan Johnson, IT technician for the district, was able to work on them and get them working properly again. This saved the district quite a bit of money. The alternative was going to be full replacement of all of the cameras; blinds are needed for security purposes on classroom windows at the Elementary. Because the cost to purchase them all at once is quite high, the district will be looking into install sections over time; the septic tank at the Elementary will need to be replaced. This is going to cost the District somewhere between \$60,000 and \$100,000. The District is looking into using some of the Developer Fees to cover the cost of replacement.

11.3 Business Manager Update – Roxanne Voorhees reported the following: the COLA will increase 2.5% which is more than anticipated; the State is discussing the possibility of reconfiguring ADA and giving more flexibility by averaging the last 3 years.

11.4 Enrollment Update as of January 7, 2022 – 462 Students including Community Day School and Independent Study

12.0 Next Meetings

February 8, 2022 – 6:00 p.m. – Regular Meeting – Elementary School Cafeteria

March 8, 2022 – 6:00 p.m. – Regular Meeting – Primary School Cafeteria

April 5, 2022 – 6:00 p.m. – Regular Meeting – Elementary School Cafeteria

13.0 Adjourn Open Session and Convene Closed Session

On a motion by Ben Swim, seconded by Nate Echols, the board voted 5-0 to adjourn open session and convene closed session @ 7:28 p.m.

**CLOSED SESSION – 7:00 – 7:30 P.M. – Room 11
(Dependent on length of Open Session)**

14.0 Closed Session

- 14.1 Significant Exposure to Litigation Pursuant to (§54956.9(b)): 1 Potential Case
- 14.2 Public Employee Discipline/Dismissal Release (§54957)
- 14.3 Conference Regarding Labor Negotiations (Government Code Section §54957.6):
Certificated and Classified
- 14.4 Public Employee Performance Evaluation (§54957) Title: Superintendent/Principal

15.0 Adjourn Closed Session and Convene Open Session

On a motion by Cheryl Frazer, seconded by Nate Echols, the board voted 5-0 to adjourn closed session and convene open session @ 8:22 p.m.

16.0 Report from Closed Session – No reportable action

17.0 Adjournment of Regular Board Session

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 5-0 to adjourn Open Session @ 8:22 p.m.

Approved February 8, 2022

Clerk of the Board