



Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting Minutes

September 14, 2021

Happy Valley Elementary Cafeteria – 6:00 p.m.
17480 Palm Ave., Anderson, CA 96007

OPEN SESSION – 6:00 PM Elementary Cafeteria

1.0 Call to Order @ 6:02 p.m.

2.0 Roll Call – Ben Swim, Cheryl Frazer, Carla Perry, Nate Echols – Present
Tim Garman – Absent

Cheryl Frazer recommended the board meeting be moved to the library and the Pledge of Allegiance to take place there after approving the agenda.

3.0 Pledge of Allegiance -

4.0 Approval of Agenda –

On a motion by Cheryl Frazer, seconded by Nate Echols, the board voted 4-0 to approve the amended agenda. The board meeting will be moved to the library and the flag salute will take place there.

5.0 Presentation – None

6.0 Communications to the Board - None

7.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

7.1 Public Comment Session Opened @ 6:07 p.m.

7.2 Items on the Agenda – None

7.3 Items not on the Agenda – None

7.4 Items in Closed Session – None

7.5 Public Comment Session Closed @ 6:08 p.m.

8.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. **Board Members may request that an item be removed from the Consent Agenda for later discussion.**

8.1 Approval of Minutes for Regular Board Meeting August 10, 2021

8.2 Approval of Warrants August 1 – 31, 2021

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 4-0 to approve the Consent Agenda.

9.0 Personnel:

9.1 Approve Personnel Action Report

On a motion by Carla Perry, seconded by Nate Echols, the board voted 4-0 to approve the the Personnel Action Report.

10.0 PUBLIC HEARING:

Public Hearing Regarding Sufficiency of Instructional Materials

Comments from the Community – Any persons wishing to address the board on the Sufficiency of Instructional Materials, may do so at this time. The Board limits the time allotted to each speaker to three (3) minutes.

10.1 Public Comment Session Opened @ 6:09 p.m.

10.2 Persons Wishing to Address the Board - None

10.3 Public Comment Session Closed @ 6:10 p.m.

11.0 Discussion/Action Items

11.1 Discussion/Action: Approve Resolution #22-03 – Approve Resolution Regarding Sufficiency of Instructional Materials for Fiscal Year 2020-21

On a motion by Cheryl Frazer, seconded by Nate Echols, the board voted 4-0 to approve Resolution #22-03.

11.2 Discussion/Action: Approval and Certification of the 2020-21 Unaudited Actuals Financial Report

Beth Roberts gave a detailed report to the board. She explained the report is the closing of last years finances and where we financially sit now. Ms. Roberts also reported the District paid back the TRAN in September and the District did not meet the CEA goal. Certificated salaries were 54.52% of the budget. The CEA goal is 60%. This will ultimately be an audit exception for the District. Ms. Roberts recommended the board approve the unaudited actuals with a positive certification.

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 4-0 to approve and certify the 2020-2021 Unaudited Actuals with a positive certification.

11.3 Discussion/Action: Approve Resolution #22-04 – Gann Limit

On a motion by Nate Echols, seconded by Carla Perry, the board voted 4-0 to approve Resolution #22-04.

11.4 Discussion/Action: Approve J-13 Waiver – PSPS Event August 18th & 19th

Beth Roberts reported the District will apply for a waiver for the power outage that took place on the 18th & 19th of August, however, she is not confident it will be approved by the State. We should hear something by January one way or the other. The District does have two (2) emergency days built into the calendar that can be used to make up those days if the State rejects the waiver.

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 4-0 to approve the J-13 Waiver for PSPS days.

11.5 Discussion/Action: Approve 2020-2021 Education Protection Account Expenditures

On a motion by Cheryl Frazer, seconded by Nate Echols, the board voted 4-0 to approve the 2020-2021 Education Protection Account Expenditures.

11.6 Discussion: Water Usage/Variance Update

Beth Roberts reported the approved variance gave the District 29 more units but unfortunately, this is not anywhere near the amount of water the District needs. The amount of water the district is being allocated is the same amount that a household of four receives. The District has an enrollment of 474 students plus 75 staff members. Ms. Roberts believes the Primary site may be able to maintain their allowance but is pretty confident the Elementary site will not and therefore will trigger a \$1000 penalty each month they are over. The water district says their hands are tied to give us any more of an allowance.

11.7 Discussion: Substitute Pay Increase

Shelly Craig and Beth Roberts told the board the District should be equivalent in pay to other Districts in the area. We need to be competitive to attract substitutes especially since we are quite a bit farther out than most schools. Other Districts have increased their pay to \$150 per day. Teachers are filling in vacancies during their prep-period times due to lack of substitutes; the board members asked for the following to make a determination on a substitute increase: a comparison between what the district pays yearly for substitutes now and what the yearly cost would be with the increase, what the prep-period costs are for teachers that are filling in the vacancies, and a list of what other school districts are paying substitutes.

12.0 Information/Discussion Items

12.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – None
- b) Certificated Staff – None
- c) Classified Staff – None

- d) Board Members – Carla Perry reported the first volleyball home game will be tomorrow, Sept. 15th; the district might acquire the refrigerator that is in the snack bar. Coca-Cola was bought out three years ago and it seems the new company may not have included the refrigerator in the purchase. A representative from the company is looking into it and will let the district know as soon as they have an answer; Cheryl Frazer reported 4-H started yesterday, September 13th. There are several new leaders this year including Jessie Avila who will be leading students who are raising chickens, and Sam Rickards who will be leading a cooking group.
- e) Primary Site Update – Karen Maki reported the following: the Kindergarten classes were full enough (29 students each) to create a TK/Kindergarten class; Cross Country started last week; the first Community Chat with the Principal took place; 100% of families are using Parent Square for updates and information; there are 112 students on short-term independent study in various stages, 50 students are on home quarantine. Independent Study work is due the day the student reports back to school, however, the student has 20 days to turn the packet in or the time out of school will be reported as absences which could lead the student to face the SARB Board.
- f) Elementary Site Update – Shelly Craig reported the following: students are very excited for sports to be starting; Back-to-School night was held virtually. Teachers made videos that will be posted online for parents who were unable to attend; electives have started and the students are excited to have Spanish class this year; Student Focus teams are meeting weekly; PTA had their first meeting. They will be fundraising with cookie dough sales and will start planning for the Harvest Festival in the hopes that guidance will allow them to hold the event; Cindy Hogue is the new CAASSP Coordinator for grades 3-8, and BOTVIN Life Skills Training will be starting again this year for students.

12.2 Superintendent Update – Mrs. Craig reported the following: Site Council will be meeting on the 22nd of this month; board members will be attending a board training on Sept. 20th from 6:00 – 8:00 p.m.; a special board meeting will be held on Sept. 21st; she has been attending bargaining training to gain understanding of the process; the Emergency Operations Team has been and will continue to meet throughout the year to look at and review plans for the safety of students and staff; commended Food Services and Maintenance staff for pulling together and getting things done with little time to prepare during the PSPS days.

12.3 Business Manager Update – Beth Roberts reported the following: the District is working on a grant w/PG&E for a transformer and poles that go to the Bus Barn for chargers for the electric buses. The buses could possibly be delivered in February; Robin Barrie and Nathan Johnson are working on getting generators for the district that will run the Wi-Fi for the Chromebooks and the refrigerators; the District is also working on getting back-up batteries for the solar panels; information for a program to offer parents Chromebook insurance will be sent out soon; she will be attending a meeting to obtain a quote for shade structures at both sites. There is the possibility the District may be able to use Covid money for this project. The hope is to have the project started by next summer.

12.4 Enrollment Update as of September 10, 2021 – 474 Students including Community Day School and Independent Study

13.0 Next Meetings

October 12, 2021 - 6:00 p.m. – Regular Meeting - Happy Valley Elementary Cafeteria – 6:00 p.m.
November 09, 2021 – 6:00 p.m. – Regular Meeting - Happy Valley Elementary Cafeteria – 6:00 p.m.
December 14, 2021 – 6:00 p.m. – Regular Meeting - Happy Valley Elementary Cafeteria – 6:00 p.m.

14.0 Adjourn Open Session and Convene Closed Session

On a motion by Cheryl Frazer, seconded by Nate Echols, the board voted 4-0 to adjourn open session and convene closed session @ 7:45 p.m.

CLOSED SESSION – 7:30 PM

15.0 Closed Session

15.1 Public Employee Performance Evaluation (§54957) Title: Superintendent/Principal
15.2 Public Employee Discipline/Dismissal Release (§54957)

16.0 Adjourn Closed Session and Convene Open Session

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 4-0 to adjourn closed session and convene open session @ 6:45 p.m.

17.0 Report from Closed Session – No report from Closed Session

18.0 Adjournment of Regular Board Session

On a motion by Cheryl Frazer, seconded by Nate Echols, the board voted 4-0 to adjourn Open Session @ 6:50 p.m.

Approved October 12, 2021

Clerk of the Board