



Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting Minutes

November 9, 2021 – Happy Valley Elementary School

17480 Palm Ave., Anderson, CA 96007

5:00 p.m. – Closed Session - Elementary Library

6:00 p.m. – Open Session - Elementary Cafeteria

7:00 – 7:30 p.m. Closed Session - Elementary Library

CLOSED SESSION – 5:00 PM Elementary Library

- 1.0 Call to Order @ 5:00 p.m.**
- 2.0 Roll Call –** Tim Garman, Ben Swim, Cheryl Frazer, Carla Perry, Nate Echols – Present
- 3.0 Public Comment on Closed Session -** The public is invited to address the Board regarding items that are listed under the closed session agenda. Speakers are limited to three minutes each. The Board is not allowed under law to take action on matters that are not on the Agenda.
 - 3.1 Public Comment Session Opened @ 5:00 p.m.
 - 3.2 Items in Closed Session - None
 - 3.3 Public Comment Session Closed @ 5:01 p.m.
- 4.0 Closed Session -**
 - 4.1 Significant Exposure to Litigation Pursuant to (§54956.9(b)): 1 Potential Case
 - 4.2 Public Employee Discipline/Dismissal Release (§54957)
 - 4.3 Conference Regarding Labor Negotiations (Government Code Section (§54957.6):
Certificated and Classified

5.0 Adjourn Closed Session and Convene Open Session

On a motion by Ben Swim, seconded by Cheryl Frazer the board voted 5-0 to adjourn Closed Session and convene Open Session @ 6:05 p.m.

OPEN SESSION – 6:00 PM Elementary Gymnasium

- 6.0 Pledge of Allegiance led by Tim Garman**
- 7.0 Report from Closed Session –** No reportable action
- 8.0 Approval of Agenda –**

On a motion by Ben Swim, seconded by Cheryl Frazer, the board voted 5-0 to approve the agenda.

9.0 Presentation – None

10.0 Communications to the Board - None

11.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

11.1 Public Comment Session Opened @ 6:12 p.m.

11.2 Items on the Agenda – Carly Wert expressed her concern regarding the once a month minimum day Wednesday's that is on the agenda as a discussion item. She is worried that adding more minimum days to the schedule would extend the length of the school year.

11.3 Items not on the Agenda – None

11.4 Items in Closed Session – None

11.5 Public Comment Session Closed @ 6:21 p.m.

12.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. **Board Members may request that an item be removed from the Consent Agenda for later discussion.**

12.1 Approval of Minutes for Regular Board Meeting October 12, 2021

12.2 Approval of Warrants October 1 – 31, 2021

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 5-0 to approve the Consent Agenda.

13.0 Personnel:

13.1 Approve Personnel Action Report

On a motion by Ben Swim, seconded by Carla Perry, the board voted 5-0 to approve the Personnel Action Report.

14.0 Discussion/Action Items

14.1 Discussion: Notice of the Annual Organizational Meeting of the Board. Annual meeting to be held December 14, 2021 with the Date, Time, and Location of Board meetings to be set at this time (No action is required. For notification purposes only).

14.2 Discussion: Educator Effectiveness Plan

Beth Roberts explained to the board the plan is to determine how to spend the roughly \$148,000 from the American Rescue Plan. This will need to be approved by the board in December.

- 14.3 Discussion: Possible amendment of 2021/2022 school calendar to change one (1) Wednesday a month to a minimum day

Shelly Craig reported that when the idea was originally discussed, the modified schedule had not yet been developed. With the substitute and staffing shortage and the option of the modified schedule this is off the table at this point. If the district gets to the point where the modified schedule is no longer needed, the minimum day Wednesday's can be re-visited.

- 14.4 Discussion/Action: Approve Amendment of 2021/2022 Calendar to change Nov. 4th – 10th to minimum days due to the Emergency Modified Schedule

On a motion by Ben Swim, seconded by Cheryl Frazer, the board voted 5-0 to approve the amendment of the 2021/22 school year calendar.

- 14.5 Discussion/Action: Approve Shade Structures for Elementary and Primary

Beth Roberts reported the CDE (California Dept. of Education) has approved \$240,000 of C-19 money the District has received for the four shade structures. Robin Barrie will be taking point on the installation. The structures should be completed by Spring.

On a motion by Cheryl Frazer, seconded by Nate Echols, the board voted 5-0 to approve the shade structures.

- 14.6 Discussion/Action: Approve Technology Surplus List

On a motion by Ben Swim, seconded by Cheryl Frazer, the board voted 5-0 to approve the Technology Surplus list.

- 14.7 Discussion/Action: Approve September 2021 Updated Board Policies (Board waives second reading)

On a motion by Ben Swim, seconded by Cheryl Frazer, the board voted 5-0 to approve the updated Sept. 2021 Board policies.

- 14.8 Discussion: Sound System Purchase

Shelly Craig told the board the sound system would update the current system in the Cafeteria. This would benefit Drama productions and any professional development events held there. She reported the cost to be between \$10 - \$12,000.00. The projection screen would be between \$4 - \$5,000.00, the reconstruction of the media system is a refurbished media system from Cinemark which would run around \$2,000.00. There would be seven (7) speakers mounted throughout the cafeteria.

Board members questioned where the money would come from. Beth Roberts told the Board the money would have to come out of the district's reserves. The district cannot use C-19 money. However, because the district has not had to spend out of the reserves there is money there to use. She did caution that when the C-19 money is gone the district will have to make significant cuts to the budget.

15.0 Information/Discussion Items

15.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – The following was reported: PTA cookie dough sells were a success and the PTA was able to raise \$9,000.
- b) Certificated Staff – None
- c) Classified Staff – None
- d) Board Members – Cheryl Frazer reported 4-H collected coats and jackets at their last meeting for families in need; Mandarin sales will be starting soon. Prices are \$25.00 for a 25lb box or \$15.00 for a 10lb box.

Ben Swim urged the community to write letters to the Governor's office to let him know why they oppose the vaccine mandates.

Tim Garman reported he will be in a meeting with the Superintendent of Shasta Co. on Monday, Nov. 29th. The goal is to get Shasta County schools to write a joint resolution asking the Governor to repeal the mandates.

- e) Primary Site Update – Karen Maki reported the following: the pumpkin patch was successful; items are being collected for Thanksgiving baskets for families in need; planning for Christmas has started. The school would like to do something fun for the students this year; the new library technician has started and the hope is to have the library open after Thanksgiving.
- f) Elementary Site Update – Shelly Craig reported the following: the first dance of the school year was a success. Student were able to dress up in their costumes; Drama is in full swing; there are a lot of sports tournaments going on at this time; staff members have been participating in Literacy Professional Development.

15.2 Superintendent Update – Shelly Craig reported the following: there are attendance concerns on Mondays with the planned walkouts ongoing; Karen Maki is making sure the district is planning and participating in safety drills; we are working with other Districts to help with the need for facilities for students with disabilities; the District is also partnering with other districts to help with Food Services. We are also trying to connect with a school district who would be willing to help out with our business services until the end of the year. We have posted the CBO position but have no viable applicants at this time.

15.3 Business Manager Update – Beth Roberts reported the following: the audit went well. The district will get hit with a fine for not meeting the CEA goal. The district is required to spend 60% of the budget on teacher salaries. The district spent 54% last school year; the district will need to replace 320 Chromebooks. Several of those have trackpads that are not tracking or working. The units are 2 ½ years old but not under warranty. Mike Vincelli, Technology Director with Shasta Union High School District, is trying to help districts having this issue by working with HP to try and meet the districts halfway on replacement since the Chromebooks are not that old. The district can use C-19 money for the replacement costs.

15.4 Enrollment Update as of November 5, 2021 – 468 Students including Community Day School and Independent Study

16.0 Next Meetings

December 14, 2021 – 6:00 p.m. – Regular Meeting - Happy Valley Elementary Cafeteria – 6:00 p.m.
January 11, 2022 - 6:00 p.m. – Regular Meeting - Happy Valley Elementary Cafeteria – 6:00 p.m.
February 8, 2022 - 6:00 p.m. – Regular Meeting - Happy Valley Elementary Cafeteria – 6:00 p.m.
March 8, 2022 - 6:00 p.m. – Regular Meeting - Happy Valley Elementary Cafeteria – 6:00 p.m.

17.0 Adjourn Open Session and Convene Closed Session

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 5-0 to adjourn open session and convene closed session @ 7:19 p.m.

CLOSED SESSION – 7:30 PM

18.0 Closed Session

- 18.1 Significant Exposure to Litigation Pursuant to (§54956.9(b)): 1 Potential Case
- 18.2 Public Employee Discipline/Dismissal Release (§54957)
- 18.3 Conference Regarding Labor Negotiations (Government Code Section (§54957.6):
Certificated and Classified
- 18.4 Public Employee Performance Evaluation (§54957) Title: Superintendent/Principal

19.0 Adjourn Closed Session and Convene Open Session

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 5-0 to adjourn closed session and convene open session @ 8:53 p.m.

20.0 Report from Closed Session – No reportable action

21.0 Adjournment of Regular Board Session

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 4-0 to adjourn Open Session @ 8:55 p.m.

Approved December 14, 2021

Clerk of the Board