



Happy Valley Elementary School District  
Board of Trustees

***Regular Board Meeting Minutes***

**December 14, 2021 – Happy Valley Elementary School**

**17480 Palm Ave., Anderson, CA 96007**

**6:00 p.m. – Open Session (Elementary Cafeteria)**

**7:00 – 7:30 p.m. Closed Session (Elementary Library)**

**OPEN SESSION – 6:00 PM Elementary Cafeteria**

**1.0 Call to Order @ 6:00 p.m.**

**2.0 Roll Call –** Tim Garman, Ben Swim, Cheryl Frazer, Carla Perry, Nate Echols – Present

**3.0 Pledge of Allegiance led by Tim Garman**

**4.0 Approval of Agenda –**

On a motion by Ben Swim, seconded by Cheryl Frazer, the board voted 5-0 to approve the agenda.

**5.0 Presentation –** Staff: Linda McMasters, Rendi Johnston, Luke Westaby, Ashley Youman, Ashley Bogdan, Amy Westaby, Stacy Baldwin, Paula Ondricek, Corey Francescut

Students: Lexi Noel, Colton Nuzum (Primary) Taylor Farrare, Lorelei Byrnes (Elementary)

**6.0 Communications to the Board -** Shasta County Office Approval of 2021-22 District Budget

**7.0 Public Comment –** Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

7.1 Public Comment Session Opened @ 6:15 p.m.

7.2 Items on the Agenda – Luke Westaby spoke regarding the basketball tournaments, the Sue Guzman award, and the scoring table.

7.3 Items not on the Agenda – None

7.4 Items in Closed Session – None

7.5 Public Comment Session Closed @ 6:16 p.m.

**8.0 Consent Agenda** - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. **Board Members may request that an item be removed from the Consent Agenda for later discussion.**

8.1 Approval of Minutes for Regular Board Meeting November 9, 2021

8.2 Approval of Warrants November 1 – 30, 2021

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 5-0 to approve the Consent Agenda.

**9.0 Personnel:**

9.1 Approve Personnel Action Report

On a motion by Carla Perry, seconded by Ben Swim, the board voted 5-0 to approve the Personnel Action Report.

\*\*\*\* It was suggested the board meeting move from the cafeteria to the library:

On a motion by Ben Swim, seconded by Cheryl Frazer, the board voted 5-0 to move the remainder of the board meeting to the library at 6:28 p.m. The board reconvened the meeting at 6:33 p.m.

**10.0 Discussion/Action Items**

10.1 Discussion/Action: Approve 21/22 First Interim Budget

Beth Roberts gave a detailed report of the 2021/22 First Interim Budget to the Board with the recommendation the Board approve the budget with a positive certification.

10.2 Discussion/Action: LCAP/ESSA Federal Addendum 2021/22

On a motion by Cheryl Frazer, seconded by Carla Perry, the board voted 5-0 to approve the 2021/22 LCAP/ESSA Federal Addendum

10.3 Discussion/Action: Approve Annual Certification Regarding Workers' Compensation

On a motion by Ben Swim, seconded by Nate Echols, the board voted 5-0 to approve the Annual Certification Regarding Workers' Compensation

10.4 Discussion/Action: Approve 2020/21 Developer Fees Report

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 5-0 to approve the 2020/21 Developer Fees Report.

10.5 Discussion/Action: Approve 2021/22 Educator Effectiveness Plan

On a motion by Ben Swim, seconded by Nate Echols, the board voted 5-0 to approve 2021/22 Educator Effectiveness Plan.

## 11.0 Information/Discussion Items

### 11.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – None
- b) Certificated Staff – None
- c) Classified Staff – None
- d) Board Members –

Cheryl Frazer reported on the 4-H coat drive and potluck.

Carla Perry reported on the basketball tournaments, the Angel Trees at both school sites and the 4-H blankets/towels.

Ben Swim reminded everyone the Anderson Rotary Crab Feed is on January 15th. All money from the raffle that evening will go to local high school scholarships.

- e) Primary Site Update – Karen Maki reported the following: the Angel Tree was supported heavily; the new Intervention teacher, Jamie Morgan, will be focusing on math with the students; 3<sup>rd</sup>/4<sup>th</sup> grade teachers are working on math facts fluency through the NorCal ELC Grant.
- f) Elementary Site Update – Shelly Craig reported on the following: the Christmas drama program; Ninja Coalition; Coats for Kids; CAASP testing; future field trips; and Student of the Month assemblies.

11.2 Superintendent Update – Shelly Craig reported on the following: MOU's with HVTA; CBO transitioning; data compilation; instructional coaching through SCOE.

11.3 Business Manager Update – Beth Roberts reported on the following: Septic system; AB 841; Kitchen infrastructure & training; continued water issues; Conf./Management salary schedule.

11.4 Enrollment Update as of December 10, 2021 – 458 Students including Community Day School and Independent Study

## 12.0 Next Meetings

To be determined during the Organizational Meeting

## 13.0 ORGANIZATIONAL MEETING:

### A. Nomination/Election of Officers

Cheryl Frazer nominates Tim Garman for Board President. Ben Swim seconds that nomination. By a vote of 5-0, the board approves Tim Garman as Board President.

Cheryl Frazer nominates Ben Swim for Board Vice-President. Nate Echols seconds that nomination. By a vote of 5-0, the board approves Ben Swim as Board Vice-President.

Nate Echols nominates Cheryl Frazer for Board Clerk. Ben Swim seconds that nomination. By a vote of 5-0, the board approves Cheryl Frazer as Board Clerk.

**B. Board Meeting Date, Time, and Place – Approve Resolution #21-05 Fixing Date, Time, Location of Regular Meetings**

On a motion by Carla Perry, seconded by Cheryl Frazer, the board voted 5-0 to approve Resolution #21-05 Fixing the Date, Time, and Location of Regular Meetings as follows: Meetings to be held the second Tuesday of each month, at 6:00 p.m., alternating between the Elementary School Cafeteria and the Primary School Cafeteria starting with the January 11, 2022 meeting.

**C. Date Change for April 2022 Board Meeting – If the second Tuesday of the month is kept in Item B, the April 12th Board Meeting falls during Spring Break**

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 5-0 to hold the April Board meeting on April 5<sup>th</sup>, 2022 in the Elementary cafeteria.

**14.0 Adjourn Open Session and Convene Closed Session**

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 5-0 to adjourn open session and convene closed session @ 7:08 p.m.

**CLOSED SESSION – 7:00 – 7:30 P.M. – Elementary Library  
(Dependent on length of Open Session)**

**15.0 Closed Session**

- 15.1 Significant Exposure to Litigation Pursuant to (§54956.9(b)): 1 Potential Case
- 15.2 Public Employee Discipline/Dismissal Release (§54957)
- 15.3 Conference Regarding Labor Negotiations (Government Code Section §54957.6): Certificated and Classified
- 15.4 Public Employee Performance Evaluation (§54957) Title: Superintendent/Principal
- 15.5 Education Code Sections 35146, 48900 et seq., 48912(b) and 49060 et seq., and 20 U.S.C. Section 1232g: Student Discipline or Other Confidential Student Matters

**16.0 Adjourn Closed Session and Convene Open Session**

On a motion by Ben Swim, seconded by Cheryl Frazer, the board voted 5-0 to adjourn closed session and convene open session @ 8:55 p.m.

**17.0 Report from Closed Session – No reportable action**

**18.0 Adjournment of Regular Board Session**

On a motion by Cheryl Frazer, seconded by Ben Swim, the board voted 5-0 to adjourn  
Open Session @ 8:57 p.m.

Approved January 11, 2021

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Clerk of the Board