



Happy Valley Elementary School District  
Board of Trustees

**Regular Board Meeting Minutes**

April 10, 2024

Happy Valley Elementary Conference Room – Open Session – 5:00 p.m./Closed Session 5:05 p.m.

Happy Valley Elementary School Cafeteria – Open Session - 6:00 p.m.

17480 Palm Avenue, Anderson, CA 96007

**OPEN SESSION – 5:00 PM Elementary Conference Room**

**1.0 Call to Order @ 5:03 p.m.**

**2.0 Roll Call** – Nate Echols, Jodi Shearman, Cheryl Best, Billy Soksoda – Present  
Carla Perry - Absent

**3.0 Approval of Closed Session**

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 4-0 to approve the Closed Session Agenda.

**4.0 Public Comment on Closed Session**

**The public is invited to address the Board regarding items that are listed under the closed session agenda. Speakers are limited to three minutes each. The Board is not allowed under law to act on matters that are not on the Agenda.**

4.1 Public Comment Session Opened @ 5:04 p.m.

4.2 Person wishing to address the Board – None

4.3 Public Comment Session Closed @ 5:04 p.m.

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 4-0 to adjourn Open Session and convene Closed Session at 5:04 p.m.

**CLOSED SESSION - 5:05 PM Elementary Conference Room**

**5.0 Closed Session**

5.1 Public Employee Discipline/Dismissal Release (§54957)

**\*\*\*Carla Perry arrived at 5:18 p.m.**

On a motion by Cheryl Best, seconded by Carla Perry, the board voted 5-0 to approve Resolution #24-20 – Release of Certificated Probationary Staff

On a motion by Cheryl Best, seconded by Jodi Shearman, the board voted 5-0 to approve Resolution #24-21 – Release of Certificated Probationary Staff

## **6.0 Adjourn Closed Session and Convene Open Session**

On a motion by Jodi Shearman, seconded by Carla Perry, the board voted 5-0 to adjourn Closed Session and convene Open Session at 6:00 p.m.

### **OPEN SESSION – 6:00 PM Elementary Cafeteria**

**7.0 Call to Order** at 6:04 p.m.

**8.0 Pledge of Allegiance** – Led by Nate Echols

## **9.0 Report from Closed Session**

Nate Echols reported the board approved resolutions pursuant to Education Code 44929.21 and authorized Ms. Herd to notify teachers of release from their probationary status.

## **10.0 Approval of Agenda –**

On a motion by Carla Perry, seconded by Cheryl Best, the board voted 5-0 to approve the agenda.

**11.0 Presentation** – Students and Staff – Primary Students: Charlotte Fish, Matthew Frazer  
Primary Staff: Tammy Jacobs, Jordan Hansen, Suzanna Flower, Rosanne Blevins

Elementary Students: Gage Dewell, Yareli Valdovinos-Mendoza  
Elementary Staff: Jason Hutchison, Pam Lee

Food Service: Olivia Mejia

Independent Study: Chase Fourzon, Daniella Valdovinos

## **12.0 Information/Discussion Items**

12.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

- a) Community – None
- b) Certificated Staff – Ashley Youman reported on the student trip to the coast during Spring Break; Stacy Baldwin reported on the County Spelling Bee and the 1 million word reading club. Three students have read over a million words.
- c) Classified Staff – None
- d) Board Members – Jodi Shearman commented the district has no anti-racism curriculum and she would like to see that changed; Nate Echols reported the WV Jr. Eagles Football Program is getting more HV players each year; Carla Perry would like the donations for the Diane Knapick memorial to be put up on the playground. She reported they have been sitting in storage for at least five years.

- e) Primary Site Update – Gina Murphy reported the following: the transition back to school after Spring Break has gone well; several students attended the Spring Break club (Arts, Music, Science); 3<sup>rd</sup> grade students and staff are busy preparing for CAASPP testing; Extended Learning afterschool groups are being offered to students including a Sports & Nutrition Club, Character Counts, and Dramatic Reading. Transportation is provided to students afterwards; Family Literacy Night will be held next week. A big thank you to Sandi and Llana for working to get it up and going.
- f) Elementary Site Update – Tim Drury reported the following: Teachers are gearing up for State Testing starting in May; Trimester Awards went well with many students earning Honor Roll, the Principal’s Award, and 4.0 Certificates; 8th Grade Parents have been busy - and raised pretty much all the funds needed for the trip to Kidder Creek, a bowling night, awards, graduation decorations and a BBQ at the Fire Hall; Baseball and Softball are in full swing; The math department had their March Madness bracket challenge; Hawaiian Dance is Friday May 10 in the Quad.

**13.0 Communications to the Board – None**

**14.0 Public Comment** – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

14.1 Public Comment Session Opened @ 7:07 p.m.

14.2 Items on the Agenda – None

14.3 Items not on the Agenda – Corey Francescut asked if the board and/or Helen Herd could explain the contract with Amy Barker and what she does for the district. Helen explained that Amy does many things for the district including but not limited to searching and writing grants for the district, helping to write the LCAP, informing the district of state and federal deadlines and helping to ensure the district is in compliance with rules and regulations.

14.4 Public Comment Session Closed @ 7:23 p.m.

**15.0 Consent Agenda** - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. **Board Members may request that an item be removed from the Consent Agenda for later discussion.**

15.1 Approval of Minutes for Regular Board Meeting March 13, 2024

15.2 Approval of Warrants March 9, 2024 – March 28, 2024

15.3 Approve Contract with Columbia for Asst. Superintendent Services (Amy Barker)

15.4 Quarterly Williams Report – January – March 2024

On a motion by Cheryl Best, seconded by Carla Perry, the board voted 5-0 to approve the Consent Agenda.

## **16.0 Personnel:**

### 16.1 Approve Personnel Action Report

On a motion by Jodi Shearman, seconded by Carla Perry, the board voted 5-0 to approve the the Personnel Action Report.

## **17.0 PUBLIC HEARING:**

Public Hearing and Proposal for Implementing School Facilities Fees as authorized by Education Code sections 17620 and Government Codes 65995.

**Comments from the Community** – Any persons wishing to address the board on the Proposal for Implementing School Facilities Fees may do so at this time. The Board limits the time allotted to each speaker to three (3) minutes.

17.1 Public Hearing Opened @ 7:26 p.m.

17.2 Persons Wishing to Address the Board – N/A

17.3 Public Comment Session Closed @ 7:26 p.m.

## **18.0 Discussion/Action Items**

### 18.1 Discussion/Action: Approve Developer Fee Study

Roxanne Voorhees reported this is approved every two years. Happy Valley receives 60% and West Valley receives 40% of Developer Fees.

On a motion by Carla Perry, seconded by Cheryl Best, the board voted 4-0 to approve the Developer Fee Study. \*\*Jodi Shearman had stepped out momentarily.

### 18.2 Discussion/Action: Approve Resolution #24-17 – Developer Fee Increase

On a motion by Carla Perry, seconded by Cheryl Best, the board voted 5-0 to approve Resolution #24-17.

### 18.3 Discussion/Action: Approve Resolution #24-18 – Classified Employee Appreciation Week

On a motion by Cheryl Best, seconded by Carla Perry, the board voted 5-0 to approve Resolution #24-18.

### 18.4 Discussion/Action: Approve Resolution #24-19 – Teacher Appreciation Week

On a motion by Cheryl Best, seconded by Jodi Shearman, the board voted 5-0 to approve Resolution #24-19.

### 18.5 Discussion/Action: Approve Contract with Christy White, Inc. (Auditor)

Roxanne Voorhees reported our current Auditors, Eide Bailey, are increasing the fee for their services by \$12,000 starting in the 24/25 school year. She was able to find another auditor who is used and recommended by other districts at a lower cost.

On a motion by Cheryl Best, seconded by Jodi Shearman, the board voted 5-0 to approve the Contract with Christy White, Inc.

**18.6 Discussion/Action: Approve Business Services Contract with Gateway USD**

Helen Herd said she had reached out to several entities for a quote to take on our business services and Gateway was the only district that responded. By utilizing Gateway for our business services, the district will be saving almost half of what our costs are at this time.

On a motion by Carla Perry, seconded by Jodi Shearman, the board voted 5-0 to approve the Contract with Gateway USD for business services.

**18.7 Discussion/Action: Approve MOU w/AUHSD for a Music Teacher**

Helen Herd reported the district received \$79,000 through Proposition 28. We will be sharing a music teacher with AUHSD.

On a motion by Carla Perry, seconded by Billy Soksoda, the board voted 5-0 to approve the MOU w/AUHSD for a Music Teacher.

**18.8 Discussion/Action: Superintendent/Principal Search**

Nate Echols reported the board had reviewed all submitted applications and felt there were not enough submissions to hire for that position. The board will expand their search to a Superintendent/Primary School Principal position.

**18.9 Discussion: Board Policy Process**

After much discussion on how board policies have been handled in the past and by whom, the decision was made to have board members and the superintendent review the updated policies and bring recommendations back to the board at the next board meeting.

**19.0 Superintendent Update** – Helen Herd reported the following: Music interviews will be held this coming Friday; RSP/Counseling/Teacher interviews are upcoming; working on next year’s budget with no clear idea of the amount of money the district will be receiving; meeting with teachers to make sure everyone’s voices are heard; Ms. Herd also thanked Roxanne Voorhees for her ultimate professionalism in the midst of her position being eliminated and let her know that she is appreciated.

**20.0 Business Manager Update** – Roxanne Voorhees reported the following: the May Revise will be coming soon from the State; the UTK Facilities Meetings no longer need to happen weekly and the design and placement are set; she is still trying to track down the title for the IPL building.

**21.0 Enrollment Update as of March 28, 2024** – 501 Students including Community Day School and Independent Study

**22.0 Next Meetings**

May 8, 2024 – Regular Board Meeting

June 25, 2024 – Regular Board Meeting

June 28, 2024 – Special Board Meeting

**Board Meeting Times:**

5:00 p.m. – 5:05 p.m. – Open Session – Community Comments on Closed Session – Elem. Conf. Room

5:05 p.m. – 6:00 p.m. – Closed Session – Elementary School Conference Room

6:00 p.m. – Open Session – Regular Board Meeting – Elementary Cafeteria

**23.0 Adjourn Open Session**

On a motion by Cheryl Best, seconded by Carla Perry, the board voted 5-0 to adjourn open session @ 7:47 p.m.

Approved May 8, 2024

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Clerk of the Board